

PASSPORT APPLICATION INFORMATION

BEGINNING MAY 4, 2020, THE AUSTIN COUNTY DISTRICT CLERK'S OFFICE WILL BEGIN
ACCEPTING PASSPORT APPLICATIONS BY APPOINTMENT ONLY
PLEASE CALL 979-865-5911, EXT 2255 TO SCHEDULE AN APPOINTMENT

ADULTS (over 16 years of age with their own photo ID*)
ONLY ONE PERSON PER APPOINTMENT

* It is preferable that children 16-17 be accompanied by one adult

BRING THE FOLLOWING:

- DS-11 (completed in black ink – printed or typed) (Form may be located at www.travel.state.gov)
- Passport photo (may be taken at CVS, Walgreens)
- Certified copy of Birth Certificate, previous passport issued over 15 years ago, or Certificate of Naturalization
- Photo ID
- Check or money order payable to U. S. Dept. of State (\$110.00 Passport Book, \$30.00 Passport Card, or \$140.00 for both)
- \$35.00 Processing fee to Austin County District Clerk may be paid by cash, check, credit/debit, or money order

CHILDREN (under 16 years of age)
ACCOMPANIED WITH BOTH PARENTS**

BRING THE FOLLOWING:

- DS-11 (completed in black ink – printed or typed)
- Passport photo
- Certified copy of Birth Certificate (and previous issued passport)
- Parents Photo IDs
- Check or money order payable to U. S. Dept. of State (\$80.00 Passport Book, \$15.00 Passport Card, or \$95.00 for both)
- \$35.00 Processing fee

** Children under 16 years of age may be accompanied by one parent if the absent parent completes and signs the DS-3053 Statement of Consent and attaches a copy of his/her photo ID (front and back)

DO NOT SIGN YOUR APPLICATION

**IF YOU APPEAR WITHOUT THE NECESSARY ITEMS LISTED ABOVE, OR YOU DO NOT
ARRIVE FOR YOUR APPOINTMENT ON TIME,
YOU WILL BE REQUIRED TO RE-SCHEDULE AN APPOINTMENT**

**NO EXPEDITED SERVICES ARE AVAILABLE AT THIS TIME,
AND WE CAN NOT GIVE AN ESTIMATED TIME OF ARRIVAL**

**IF RENEWING A PASSPORT, AND YOU ARE ELIGIBLE TO USE THE DS-82,
PLEASE DO SO**