

Assistant Criminal District Attorney

Employer: Austin County, TX

Location: Bellville, TX

JOB TITLE: Assistant Criminal District Attorney

DEPARTMENT: Criminal District Attorney's Office

SALARY: \$78,000 to \$82,487; Commensurate with experience

CLOSING DATE: Upon filling position

Austin County is named after Stephen F. Austin, the "Father of Texas." Bellville, the county seat of this picturesque rural county, lies less than an hour west of Houston. The office currently consists of the elected district attorney, three assistant district attorneys and three paralegals. This posting is for a newly added prosecutor position.

SUMMARY OF DUTIES:

This position is primarily responsible for prosecuting misdemeanor cases. The position also prosecutes juvenile cases and assists with felony and JP traffic court duties.

The position performs misdemeanor intake and must be capable of leading misdemeanor dockets, assisting with search warrants, drafting motions, handling pretrial hearings, and sitting as lead trial counsel.

Appellate and research work will be required.

REQUIREMENTS:

Doctor of Jurisprudence. Licensed by the Texas Supreme Court. Member of Texas Bar. Valid Driver's License.

Must be a self-starter with excellent writing and research skills. Must be able to deal effectively with the public.

Spanish speaker preferred, but not required.

Prosecutorial experience preferred.

All full-time and part-time employees are members of the Texas County District Retirement System (TCDRS). Full-time employees also enjoy a wide range of great benefits.

Austin County is an Equal Opportunity Employer that does not discriminate on the basis of race, color, age, sex, religion, disability or national origin.

Resumes may be sent to District Attorney Travis J. Koehn, travis.koehn@austincounty.com and First Assistant District Attorney Brandy Robinson, brandy.robinson@austincounty.com.