

Sue Murphy
Austin County District Clerk
265 N. Chesley Street, Suite 1
Bellville TX 77418
979-270-6830

PASSPORT RENEWAL DS-82 INSTRUCTIONS

Please visit the U. S. Department of State web site at www.travel.state.gov for downloadable forms!

If you can answer YES to ALL of the following, you may renew your passport by mail!

- *I can submit my most recent US passport book and/or card with this application*
 - *I was at least 16 years old when my most recent US Passport book and/or card was issued.*
 - *I was issued my most recent US Passport book and/or card less than 15 years ago.*
 - *The US Passport book and/or card that I am renewing has not been mutilated, damaged, or reported lost or stolen*
 - *My US Passport was not limited to less than normal ten-year validity period due to passport damage/mutilation, multiple passport thefts/losses or non-compliance with 22 C.F.R. 51.41 (Refer to the last page of your US passport book for endorsement information.)*
 - *My name has not changed since my most recent U.S. passport book and/or card was issued*
- OR••
- *My name has changed by marriage or court order, and I can submit proper certified documentation to reflect my name change (such as a certified copy of a marriage certificate, or court order)*

1. Complete the passport application (DS-82).
2. Attach one color photograph 2x2 in size.
3. A **personal check, cashier's check, or money order** made payable to **U. S. Department of State** in the amount(s) as follows:

\$130.00 for passport book / \$30.00 for passport card

Expedite fee - \$60.00/applicant

Send completed application, previous US Passport and check or money order in an envelope big enough where you do not have to fold the application to the applicable address:

FOR ROUTINE SERVICE:	FOR EXPEDITED SERVICE:
National Passport Processing Center Po Box 640155 Irving, Texas 75064-0155	National Passport Processing Center PO Box 90955 Philadelphia, PA 19190-0955