



CARRIE GREGOR
AUSTIN COUNTY CLERK

COMMISSIONERS COURT MINUTES

On **June 7, 2013** Austin County Commissioners Court met in the Commissioners Courtroom at the Austin County Courthouse with the following present:

Carolyn Bilski, County Judge
Reese Turner, Commissioner, Precinct 1
Robert "Bobby" Rinn, Commissioner, Precinct 2
Randy Reichardt, Commissioner, Precinct 3
Douglas King, Commissioner, Precinct 4
Cyndi Gomez, Deputy County Clerk

Opening – 9:00 a.m.

Call to Order
Invocation
Pledges of Allegiance
Certification of Quorum

Consideration/Adoption of Agenda

Motion to Adopt: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #13-168

1. Petitions or Requests from the Public

Rachel David, Deputy Regional Director-Southeast Texas, from Senator John Cornyn's office came to visit and let the Court know if there is anything we need, the Senator's office wants to help.

Betty Jez, County Auditor, reviewed a legal opinion from Travis Koehn, District Attorney, with regard to other county officials accessing the General Ledger.

Brandon Hoff, IT Technician, talked to Tyler Technologies and was told the Treasurer could view and run reports, but cannot make any changes to the General Ledger.

2. Consideration and possible action to authorize contract by and between ImageTek, Inc. and Austin County Clerk for Laserfiche software as requested by County Clerk and authorize Records Management funds to be designated for this purpose.

Shauna Brown, representative from Edoc Technologies discussed the capabilities of Laserfiche and Edoc Suite.

Laserfiche \$14,900.00, with annual maintenance of \$3,150.00 after first year, to be paid from Record Management Fees/Austin County Officials #138-010-0000.

Motion to Authorize: Commissioner Turner, 2nd Commissioner Rinn, passed (4-0).
Order #13-169

- 3. Consideration and possible action to authorize contract by and between Edoc Technologies, Inc. and Austin County Clerk for Edoc Suite software as requested by the County Clerk and authorize Records Management funds to be designated for this purpose.**

Edoc Suite \$50,309.50, with annual maintenance of \$7,500.00 after first year to be paid from Record Management Fees/Vital Statistics County Clerk first, #101-111-5001, remainder to be paid from Record Management Fees/County Clerk #137-010-0000.

Motion to Authorize: Commissioner Rinn, 2nd Commissioner King, passed (4-0).
Order #13-170

- 4. Consideration and possible action to authorize purchase of official record binders out of Records Management 137-010-0000 in the amount of \$150.71.**

Motion to Authorize: Commissioner Reichardt, 2nd Commissioner King, passed (4-0).
Order #13-171

- 5. Consideration and possible action to approve the percentage of uncollectibles for the following effective December 31, 2012 per Statements on Auditing Standards No. 122:**

- a. Taxes Receivable

- b. GASB 34 Receivable (i.e., Justices of Peace, County Clerk, District Clerk, EMS. etc.)

Motion to Approve: Commissioner Turner, 2nd Commissioner Rinn, passed (4-0).
Order #13-172

- 6. Consideration and possible action to amend Court Order 04-70: Asset Capitalization Policy adopted March 8, 2004.**

Change Asset Capitalization Policy #1 to "two (2) years or more."

Motion to Amend: Commissioner Turner, 2nd Commissioner Rinn, passed (4-0).
Order #13-173

7. Consideration and possible action to authorize contract for election equipment for June 15, 2013 Run-Off Election with City of Sealy.

*Motion to Authorize: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #13-174*

8. Budgetary and Financial Claims – action as appropriate.

a. Payment of Claims

*Motion to Authorize: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #13-175*

b. Budget Amendments

*Motion to Authorize: Commissioner Rinn, 2nd Commissioner King, passed (4-0).
Order #13-176*

c. County Auditor's review of finances

d. County Treasurer review of finances

i. Payroll and Escrow Report for May 31, 2013

ii. Update on other financial items

9. Commissioners Court Inquiry.

- Fireworks Ban
- Upcoming Audit Report from Beyer & Company
- Health card discussion for an upcoming agenda

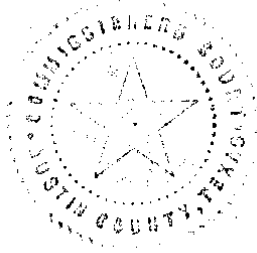
Court adjourned at 10:20 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS
PROVIDED BY COMMISSIONERS COURT**

I, Carrie Gregor, Austin County Clerk, attest to the accuracy of the record of the
Commissioners Court proceedings for June 7, 2013.

Date: July 23, 2013

Carrie Gregor
Carrie Gregor, Austin County Clerk
Clerk of Commissioners Court
Austin County, Texas
By: Cyndi Gomez, Deputy



FILED

13 JUL 23 AM 9:35

Carrie Gregor

COUNTY CLERK
AUSTIN COUNTY TEXAS