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AUSTIN COUNTY CLERK

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COMMISSIONERS COURT MINUTES

January 8, 2024 Austin County Commissioners Court met in the 2nd floor Courtroom at the Austin County Courthouse with the following present:

Tim Lapham, County Judge
Mark Lamp, Commissioner, Precinct 1
Robert "Bobby" Rinn, Commissioner, Precinct 2
Leroy Cerny, Commissioner, Precinct 3
Andrea Cardenas, County Clerk

Commissioner Reed absent.

OPENING
CALL TO ORDER
INVOCATION
PLEDGES OF ALLEGIANCE
ROLL CALL AND CERTIFICATION OF QUORUM
CONSIDERATION/ADOPTION OF AGENDA

Motion to Adopt: Commissioner Rinn, 2nd Commissioner Cerny, passed (3-0).
Order #24-001

1. Public hearing regarding revisions to Austin County Subdivision Regulations.

Public Hearing opened 9:03 a.m.

Per Judge Lapham, proposed changes are to require two entrances for any subdivision over 50 lots.

Public Hearing closed at 9:05 a.m.

- 2. Petitions or Requests from the Public.**
3. Discussion and action to request bids for recycling and resizing concrete slabs/culverts.

Will come back.

4. Discussion and action as appropriate regarding the purchase of a 2022 Freightliner CA 126 Cascadia for Pct. 3

Per Commissioner Cerny, need to upgrade equipment.

Purchase of a 2022 Freightliner CA 126 Cascadia for Pct. 3 not to exceed \$81,000.

Motion to Purchase: Commissioner Cerny, 2nd Commissioner Rinn, passed (3-0).

Order #24-002

5. Consideration and action to approve Rexville Ranch Estates, Section 2, final plat, Pct. 4.

Per Erica Resendez, Jonathan Hopko (County Engineer) reviewed plat and everything is satisfactory.

Motion to Approve: Commissioner Cerny, 2nd Commissioner Rinn, passed (3-0).

Order #24-003

Continue with #3.

Approve to advertise for bids for recycling and resizing concrete slabs/culverts.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (3-0).

Order #24-004

6. Consideration and action regarding Saddleback Ranch Estates, Pct. 1
a. Approve 3:1 ratio variance request

Approve variance request.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (3-0).

Order #24-005

b. Approve preliminary plat.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (3-0).

Order #24-006

7. Consideration and action regarding The Estates at Pecan Hill, Pct. 2
a. Approve 3:1 ratio variance request

Motion to Approve: Commissioner Rinn, 2nd Commissioner Lamp, passed (3-0).

Order #24-007

b. Approve preliminary plat.

Motion to Approve: Commissioner Rinn, 2nd Commissioner Lamp, passed (3-0).
Order #24-008

8. Consideration and action to reallocate bond forfeiture funds to a separate account for prisoner transport expense.

Will come back.

9. Consideration and action to approve purchase of computer for JP2 Clerk from Traffic Fee Justice Court Fund.

Per Billy Doherty (County Auditor), pay for computer purchased for JP2 Clerk.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Cerny, passed (3-0).
Order #24-009

10. Consideration and action to accept/approve an updated/corrected Engineered Drawing for the rail crossing contract# BF20278769, Previous Court Order #23-766.

Per Judge Lapham, received updated drawing for rail crossing contract #BF20278769. The drawing now says concrete.

Approve changes to the railroad crossing drawings.

Motion to Approve: Commissioner Rinn, 2nd Commissioner Cerny, passed (3-0).
Order #24-010

11. Consideration and action to approve payment of Motorola Invoice for grant funded body camera enhancement program.

Motion to Approve: Commissioner Cerny, 2nd Commissioner Rinn, passed (3-0).
Order #24-011

12. Consideration and action to approve purchase of new servers for Navigator (replacing Odyssey) software upgrade.

Brandon Hoff (IT Coordinator) presented information for three servers, additional licenses plus new cabinet. May need additional power distribution units. Includes backups as well.

Motion to Approve: Commissioner Cerny, 2nd Commissioner Rinn, passed (3-0).
Order #24-012

Continue #8.

Per Billy Doherty (County Auditor), currently have \$14,500 from Bail Bond Forfeitures collected last fiscal year. Can carry over remaining funds at the end of each fiscal year.

Per Travis Koehn (Criminal District Attorney), opposed to paying fund out of forfeiture accounts of the District Attorney and/or Sheriff to pay invoice.

Reallocate Bond Forfeiture funds of \$14,500 to a newly created fugitive transportation line item.

Motion to Reallocate: Commissioner Lamp, 2nd Commissioner Rinn, passed (3-0).
Order #24-013

Pay bill out of this reallocated bond forfeiture fund account.

Motion to Pay: Commissioner Cerny, 2nd Commissioner Rinn, passed (3-0).
Order #24-014

- 13. Discussion and action to authorize a hardship variance for Auditor's Office Employee to either**
- a. carry over 47.5 hours of unused vacation hours through end of May 2024**
 - b. pay out 40 hours of unused vacation hours**

Per Billy Doherty (County Auditor), Auditor's office is transitioning to a new software. Have intensive training planned for the next several months.

Extend 47.5 hours for 60 days from anniversary date.

Motion to Approve: Commissioner Cerny, 2nd Commissioner Rinn, passed (3-0).
Order #24-015

- 14. Discussion regarding revision of the (separation section) of the Austin County Policy Manual and action as appropriate**

Per Judge Lapham, Court will review changes and bring back.

No action.

- 15. Discussion regarding revision of the Austin County (Funeral Leave Policy) and action as appropriate.**

No action.

- 16. CONSENT AGENDA – Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**

- a. **Consideration and action to accept 2023 Racial Profiling Report from Sheriff Brandes**
- b. **Approval of Minutes:**
 - i. **November 27, 2023**
 - ii. **November 29, 2023**
 - iii. **December 04, 2023**
 - iv. **December 11, 2023**
 - v. **December 11, 2023 Health Insurance Workshop**

Motion to Approve: Commissioner Cerny, 2nd Commissioner Lamp, passed (3-0).
Order #24-016

Court recessed at 10:11 a.m.

17. EXECUTIVE SESSION

In accordance with Texas Local Government Code §551.071, §551.125 and §551.129, a closed meeting will be held concerning the following items:

- a. **Real Estate Matter**

Court reconvened at 10:49 a.m.

18. Action as appropriate on Executive Session

No action.

19. Budgetary and Financial Claims - action as appropriate.

- a. **Payment of Claims**

Total = \$377,420.54. State Fine and Fees = \$75,886.92.

Add Shellback \$27,162.97 to pay from 101-133 Wendt St. and Truck for Commissioner Cerny = \$80,076.99 to pay from 300 fund Equipment Purchase line item 55800.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (3-0).
Order #24-017

- b. **Fund Transfers**

Moved 1m from General Fund to cover medical. \$38,615.34 – Commissioner Cerny's vehicle purchase from last Court. \$75,886.92 – Quarterly reports for fines and fees. \$377,420.54 – Regular bills and \$27,162.97 for Shellback.

Motion to Approve: Commissioner Rinn, 2nd Commissioner Lamp, passed (3-0).
Order #24-018

- c. **Budget Amendments**

d. County Auditor's review of finances

Per Billy Doherty (County Auditor), still within budgetary constraints.

e. County Treasurer's

i. Payroll and Escrow Report - 12.29.2023

*Motion to Approve: Commissioner Cerny, 2nd Commissioner Rinn, passed (3-0).
Order #24-019*

20. Written end-of-the month reports submitted by County Offices.

- a. Justice of the Peace Court, Pct. 3, & 4 - December 2023
- b. Constable, Pct. 1 - December 2023
- c. Jail Population - December 2023
- d. Library - December 2023
- e. OSSF - December 2023

*Motion to Accept: Commissioner Cerny, 2nd Commissioner Rinn, passed (3-0).
Order #24-020*

21. Commissioners Court Inquiry.

None.

*Motion to Adjourn: Commissioner Cerny, 2nd Commissioner Lamp, passed (4-0).
Order #24-021*

Court adjourned at 11:04 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY
COMMISSIONERS COURT**

**I, Andrea Cardenas, Austin County Clerk, attest to the minutes of the Commissioners
Court proceedings for January 8, 2024.**

Date: January 23, 2024

Andrea Cardenas

**Andrea Cardenas, Austin County Clerk
Clerk of Commissioners Court
Austin County, Texas**



FILED

2024 JAN 23 PM 4: 33

Andrea Cardenas
Clerk of Commissioners Court
Austin County, Texas