



**ANDREA CARDENAS**  
*AUSTIN COUNTY CLERK*

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**COMMISSIONERS COURT MINUTES**

**June 12, 2023** Austin County Commissioners Court met in the 2<sup>nd</sup> floor Courtroom at the Austin County Courthouse with the following present:

Tim Lapham, County Judge  
Mark Lamp, Commissioner, Precinct 1  
Robert "Bobby" Rinn, Commissioner, Precinct 2  
Leroy Cerny, Commissioner, Precinct 3  
Chip Reed, Commissioner, Precinct 4  
Andrea Cardenas, County Clerk

**9:00 A.M. OPENING**  
**CALL TO ORDER**  
**INVOCATION**  
**PLEDGES OF ALLEGIANCE**  
**ROLL CALL AND CERTIFICATION OF QUORUM**

Remove item #1.

Adopt amended agenda.

*Motion to Adopt: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #23-186**

- 1. Proclamations and Special Recognitions**
  - a. Austin County Historical Commission**

Removed from agenda.

- 2. Petitions or Requests from the Public.**

Per Billy Doherty (County Auditor), time for Cyber Security Training for the county.

Charles Holmes and Leonell Brown spoke with regard to the condition of Juniper Lane. Commissioner Lamp and Judge Lapham will call Ms. Brown to discuss further.

**3. Discussion and action as appropriate regarding building projects and financing.**

Per Commissioner Reed, Wallis EMS station is progressing very well.

Per Commissioner Rinn, waiting for the red iron. Slab is down, but no building yet.

Per Commissioner Lamp, received permit. Drawing of plan for detention pond was revised. Will met with subcontractor to fix erosion issues.

Per Billy Doherty (County Auditor), there is \$100,000 of bond fund left. Went over budget somewhere. General Fund will need to cover.

Per Commissioner Lamp, has requested from Jonathan Anderson (Burns Architect) for final numbers. Projects need to be completed. REC did not submit bid for water issue at Justice Center. Spoke with David Bartay (Goeke Construction) about contacting REC since they were plumbing installers at Justice Center.

Per Billy Doherty (County Auditor), chairs are wearing on the carpet and tile at the Justice Center. Need 36 carpet mats and 17 tile mats. To purchase mats is \$2,700.

Purchase mats not to exceed \$2,700.

*Motion to Purchase: Commissioner Reed, 2<sup>nd</sup> Commissioner Cerny, passed (4-0).*  
**Order #23-187**

**4. Discussion regarding flooring for the second floor and action as appropriate.**

Human Resource office, elevator, Representative Stan Kitzman's office, hall leading to restroom, and old law library need floors replaced.

Bids received from Wendt Flooring – \$16,376, Shellback Construction – \$13,558 and XXL Construction – \$13,338.

Award to XXL Construction to replace floors for \$13,338 paid from major repairs.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #23-188**

**5. Discussion and action to authorize a one-time variance from Subdivision Regulations to subdivide 1.75 acre tract from an 2.75 acre parent tract on King Road, Pct. 1**

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #23-189**

**6. Consideration and action to approve a new hire pay rate for an employee in J.P., Pct. 4 Office that exceeds the maximum new hire rate in compensation order**

Per Judge Bernice Burger (Justice of the Peace, Pct. 4), both JP Clerks are leaving and two incoming JP Clerks have experience.

Approve new hire pay rate for two employees in Justice of the Peace, Pct. 4 office that exceeds the maximum new hire rate in Compensation Order.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #23-190**

**7. Discussion regarding purchase of a new computer and monitor for J.P., Pct. 4 office from JP tech funds and action as appropriate**

Purchase computer with two monitors not to exceed \$2,149.95 from Tech Fund.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #23-191**

**8. Discussion and action regarding purchase of laptop computers with docking stations: (Billy Doherty/Bryan Haevischer)**  
**a. 1 for Treasurer's office**  
**b. 1 for Auditor's office**

Purchase two laptops for each, Treasurer and Auditor, from computer expense not to exceed \$4,277.98.

*Motion to Purchase: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #23-192**

**9. Discussion regarding the following and action as appropriate:**  
**a. Road use and maintenance Agreement**  
**b. Road bore permit application**  
**c. Regulations and order authorizing permits for construction within public road right-of-way**  
**d. Depth map**

Approve Road Use and Maintenance Agreement, Road Bore Permit Application, Regulations and Order Authorizing Permits for Construction within Public Road Right-of-Way, and Depth Map.

Amend motion to add note to bottom of Depth Map chart measurements start at the bottom of the ditch.

*Motion to Amend: Commissioner Cerny, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #23-193**

Approve 9a-d. with amendment.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #23-194**

**10. Discussion regarding time keeping software recommendation from committee and action as appropriate.**

Committee recommends Tyler Technologies Package A - \$48,808 annual maintenance, \$78,800 conversion.

Package A for financial, timekeeping and payroll.

*Motion to Purchase: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #23-195**

**11. Discussion and action to discontinue use of UKG software.**

Per Billy Doherty (County Auditor), UKG cut us off 60 days ago. Refusing to pay bill.

*Motion to Discontinue: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #23-196**

**12. Discussion regarding records keeping software for the County Clerk's Office and action as appropriate.**

Purchase Fidlar Technologies software for Recording and Vital records with hosting for \$62,900 to be paid in quarterly payments from Archive Fund.

*Motion to Purchase: Commissioner Reed, 2<sup>nd</sup> Commissioner Cerny, passed (4-0).*  
**Order #23-197**

**13. Discussion regarding purchase of computer for County Engineer and action as appropriate.**

Purchase not to exceed \$1,958.99 from 127 fund.

*Motion to Purchase: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #23-198**

14. **Discussion and action as appropriate regarding EMS Dedicated Standby Services Agreement(s):(Commissioner Rinn I Walter Morrow)**
  - a. **For Austin County Schools**
  - b. **For Standard Standby User**

Approve EMS Dedicated Standby Services Agreements.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #23-199**

15. **CONSENT AGENDA - Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**
  - a. **Consideration and action to accept the following Donation(s) to Knox Memorial Library for summer reading program.**
    - i. **\$200.00 - Fernandez & Sons LLC**
    - ii. **\$100.00 - First Wallis Baptist Church SB**
    - iii. **\$50.00 - Sliva Automotive Services**
    - iv. **\$100.00 - RVOS No. 111**
    - v. **\$100.00 - KJZT Family Life**
  - b. **Consideration and action to accept the following Donation(s) to West End Library for summer reading program.**
    - i. **\$100.00 - Industry United Methodist Church**
    - ii. **\$500.00 - The Industry Knights of Columbus**

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #23-200**

16. **Budgetary and Financial Claims - action as appropriate.**
  - a. **Payment of Claims**

Early bills = \$28,665.82. Regular bills = \$560,871.84.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #23-201**

- b. **Fund Transfers**

\$28,655.82 – Early bills, \$560,871.84 – Regular bills.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #23-202**

- c. **Budget Amendments**

#21 – Reimbursement for overtime pay, #22 – Appriss reimbursement, #23 – Grant funds, #24 – MUD election reimbursement, #25 – Jury payment returns, #26 – Insurance

proceeds, #27 – Auction income, #28 – Glo Harvey buyout, #29 – Limestone reimbursement for Precinct #2.

*Motion to Approve: Commissioner Cerny, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #23-203**

**d. County Auditor's Review of finances**

Per Billy Doherty (County Auditor), barely within budgetary constraints.

- e. County Treasurer**
- i. Payroll and Escrow Report**
    - 1. 05.24.2023**
    - 2. 06.02.2023**

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #23-204**

- 17. Written end-of-the month reports submitted by County Offices.**
- i. Statutory County Court - April 2023**
  - ii. Justice of the Peace, Pct. 3 - May 2023**
  - iii. Justice of the Peace, Pct.4 - March 2023, April 2023, May 2023**
  - iv. Constable Dave Schulz, Pct. 2 - May 2023**
  - v. Jail Population - May 2023**
  - vi. OSSF - May 2023**
  - vii. Library - May 2023**
  - viii. TxDMV - May 2023**

*Motion to Accept: Commissioner Cerny, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #23-205**

Court recessed at 10:52 a.m.

**EXECUTIVE SESSION**

**A closed meeting will be held concerning the following items:**

- 1 Economic Development**
- 2 Economic Development**
- 3 Legal Matter - Pipeline**

Court reconvened at 12:30 p.m.

**18. Action as appropriate on Executive Session.**

No action.

19. Commissioners Court Inquiry.

*Motion to Adjourn: Commissioner Cerny, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).  
Order #23-206*

Court adjourned at 12:30 p.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY  
COMMISSIONERS COURT**

**I, Andrea Cardenas, Austin County Clerk, attest to the minutes of the Commissioners  
Court proceedings for June 12, 2023.**

Date: July 13, 2023  
Andrea Cardenas  
Andrea Cardenas, Austin County Clerk  
Clerk of Commissioners Court  
Austin County, Texas



**FILED**

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*Andrea Cardenas*  
COUNTY CLERK  
AUSTIN COUNTY CLERK