



**CARRIE GREGOR**  
*AUSTIN COUNTY CLERK*

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**COMMISSIONERS COURT MINUTES**

**June 27, 2022** Austin County Commissioners Court met in the 2<sup>nd</sup> floor Courtroom at the Austin County Courthouse with the following present:

Tim Lapham, County Judge  
Mark Lamp, Commissioner, Precinct 1  
Robert "Bobby" Rinn, Commissioner, Precinct 2  
Leroy Cerny, Commissioner, Precinct 3  
Chip Reed, Commissioner, Precinct 4  
Andrea Cardenas, Deputy County Clerk

**9:00 A.M. OPENING**  
**CALL TO ORDER**  
**INVOCATION**  
**PLEDGES OF ALLEGIANCE**  
**ROLL CALL AND CERTIFICATION OF QUORUM**

*Motion to Adopt: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-255**

- 9. Discussion and action to officially designate the Justice Center as a "Branch Courthouse".**

Designate Justice Center as a "Branch Courthouse".

*Motion to Approve: Commissioner Cerny, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #22-256**

- 1. EMS Stations Construction Workshop.**

Workshop opened at 9:10 a.m.

Jimmy McBee and Austin Shaw (Christensen Building Group) spoke with regard to three EMS buildings and the process for getting those buildings built. Will use as many local subcontractors as possible. Per Kenny Burns (Burns Architect), Christensen will send amendment to contract to include cost of site changes, gross max price and time period of twelve months.

Per Billy Doherty (County Auditor), have not received ARP funds. Will need to take funds out of reserve or next fiscal year budget. County has enough cash flow to cover costs until ARP funds are received.

Workshop closed at 9:27 a.m.

**2. Petitions or Requests from the Public**

**3. Introduction of Agrilife Agents**

- a. **Braxton Mitchell**
- b. **Marshall Mohr**

Michelle Wright (Agrilife), introduced Braxton Mitchell who will assist the Austin County area. Office is in Wharton, but will introduce new programs to assist producers in the County.

Marshall Mohr was not present.

**4. Discussion and action to Request Proposals for Disaster Debris Management, Removal and Disposal Services.**

Per Roy Mercer (Emergency Management), contract only activated when needed for disasters.

Request proposals for disaster debris management removal and disposal services.

*Motion to Approve: Commissioner Cerny, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #22-257**

**5. Discussion regarding financial status report and financial closeout policy and procedures and action as appropriate.**

Per Billy Doherty (County Auditor), policy addresses grant process.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-258**

**6. Discussion and action as appropriate regarding building projects and financing.**

Changes to contract with Christensen Building Group to build EMS Stations.

Gross maximum price is \$8,252,136, twelve months complete date and County Judge has authority to sign amendments to contract.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #22-259**

Per Austin Shaw (Christensen Building Group), will need three weeks to prepare and one week to get subcontractors. There will be a dedicated Super at each site. Will have monthly and bi-weekly meetings. Will have three individual meetings and staff at each site.

Per Kenny Burns (Burns Architect), ready to give ultimatum to General Contractor to finish punch list. Should be completed no later than July 15<sup>th</sup>. There are some plumbing and air conditioning issues. Gave construction company notice. Will not pay any more invoices until all work is complete.

Received letter from ADA with regard to Sheriff's Office. Should be complete now.

Per Commissioner Reed, Wendt Street renovations have started, but waiting on some material.

Per Commissioner Rinn, planters will need drain to carry water away from the building. Will get bid for gravel.

Per Stacey Villarreal (Agrilife), will have to build up. With gravel won't have to install drain, but will need to dig some out.

Commissioner Reed to get bid.

#### **7. Discussion and action as appropriate regarding road construction projects.**

Per Commissioner Lamp, doing routine maintenance.

Per Commissioner Rinn, continuing with routine maintenance. Kenny Hall and Skalak Roads will prime this week. Going out for bids for Yellow Rose and New Wehdem.

Per Commissioner Cerny, continuing with routine maintenance.

Per Commissioner Reed, doing routine maintenance.

#### **8. Discussion and regarding Hog Bounty Program and action as appropriate.**

Per Stacey Villarreal (Agrilife), every year \$100,000 grant is awarded. Grant hasn't been released yet. If awarded, may be able to increase bounty to \$10. Some funds can be used for education and purchasing trap for a lease a program. County Judge has to apply and sign off. Per Braxton Mitchell (Agrilife), Prairie View has a lease program for traps.

Approve Hog Bounty Grant application.

*Motion to Approve: Commissioner Cerny, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-260**

**10. Discussion regarding Policy for Placing Utilities within the County Right of Way and action as appropriate.**

Utility electrical line has to be at 8' depth. Take off \$300 permit fee.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #22-261**

**11. Discussion to amend 2021 - 2022 Compensation Order and action as appropriate.**

Add additional position for a total of ten employees for Precinct 1.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #22-262**

**12. Discussion to reappoint Leroy Cerny to Texana Center Board of Trustees and action as appropriate.**

Appoint Leroy Cerny to Texana Center Board of Trustees.

*Motion to Appoint: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-263**

**13. Discussion regarding the purchase of server for Tax/Elections Office and action as appropriate.**

Cost to replace server is \$3,984.42. Installation and configuration is \$1,250.

Purchase new server and pay for installation and configuration not to exceed \$5,250 from Security Account in Tax Office Budget.

*Motion to Purchase: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #22-264**

**14. Discussion regarding request to use Tobacco funds to provide/host Tactical Emergency Casualty Care (TECC) course for EMS and law enforcement staff.**

Request funds for training EMS and Sheriff's Office employees. Max twenty people per class. Would like a second class. Cost is \$275 per person. Requesting to use Tobacco funds to pay for forty people at \$11,000 per person (30 from EMS and 10 from Sheriff's Office). Employees will get sixteen hours continuing education for the course.

Pay for Tactical Emergency Casualty Care course for EMS and Sheriff's Office from Tobacco Funds.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-265**

- 15. Discussion regarding Personnel Policy Manual - Section 8.1 /use of leave without pay and action as appropriate.**

Approve wording as presented.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-266**

- 16. Discussion regarding two parcels outside the town plat of Cat Spring and action as appropriate.**

Two pieces of land without an owner(s). Commissioner Cerny would like to do more research.

No action.

- 17. Discussion and action to abandon Ross and George Clark Streets, East of Jackson Avenue, Cat Spring and set public hearing as necessary.**

Public Hearing set for July 11, 2022.

*Motion to Approve: Commissioner Cerny, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #22-267**

- 18. CONSENT AGENDA - Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**

- a. **Approval of Minutes**
  - i. **June 13, 2022**
- b. **Consideration and action to approve Right of Way installation by San Bernard Electric Co-op at Hall Rd, Precinct 2.**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (4-0).*  
**Order #22-268**

**19. Budgetary and Financial Claims - action as appropriate.**  
**a. Payment of Claims**

Total = \$327,599.01

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #22-269**

Approve Fund Transfers.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-270**

**b. Budget Amendments**

None.

- c. County Auditor's review of finances**
- d. County Treasurer's**
  - i. Payroll and Escrow Report- 06.17.2022**

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #22-271**

**20. Written end-of-the month reports submitted by County Offices.**

- a. Criminal Court, Civil Court, Family Court - May 2022**
- b. Justice of the Peace, Precinct 2 - May 2022**
- c. Library - May 2022**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (4-0).*  
**Order #22-272**

Court recessed at 10:44 a.m.

Court reconvened at 10:58 a.m.

**24. BUDGET WORKSHOP**

Discussed budgets for EMS and Sheriff's Office. EMS requesting two full-time positions. Sheriff's Office requested nine holidays, same as EMS requested earlier this year. Don Darracq (Sheriff's Office) and Captain Hicks (Sheriff's Office) discussed current needs. Captain Paredes (Austin County Jail) discussed inmates with major medical needs.

Commissioner Lamp requested two lease vehicles. One will replace an old truck.

Judge Lapham and Billy Doherty (County Auditor) to work on numbers for next Budget Workshop.

Court recessed at 11:43 p.m.

**21. EXECUTIVE SESSION**

**A closed meeting will be held concerning the following items**

**a. Economic Development Matter – Bullinger**

Court reconvened at 12:36 p.m.

**22. Action as appropriate on Executive Session**

No action.

**23. Commissioner Court Inquiry.**

*Motion to Adjourn: Commissioner Cerny, 2<sup>nd</sup> Commissioner Reed, passed (4-0).  
Order #22-273*

Court adjourned at 12:37 p.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY  
COMMISSIONERS COURT**

**I, Carrie Gregor, Austin County Clerk, attest to the minutes of the Commissioners  
Court proceedings for June 27, 2022.**



Date: July 11, 2022

Carrie Gregor

**Carrie Gregor, Austin County Clerk  
Clerk of Commissioners Court  
Austin County, Texas  
By: Andrea Cardenas, Deputy**

**FILED**

2022 JUL 11 PM 3: 29

*Carrie Gregor*  
COUNTY CLERK  
AUSTIN COUNTY, TEXAS