



**CARRIE GREGOR**  
*AUSTIN COUNTY CLERK*

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**COMMISSIONERS COURT MINUTES**

**November 22, 2021** Austin County Commissioners Court met in the Basement Meeting Room at the Austin County Courthouse with the following present:

Tim Lapham, County Judge  
Mark Lamp, Commissioner, Precinct 1  
Robert "Bobby" Rinn, Commissioner, Precinct 2  
Leroy Cerny, Commissioner, Precinct 3  
Andrea Cardenas, Deputy County Clerk

Commissioner Reed absent.

**9:00 A.M. OPENING**  
**CALL TO ORDER**  
**INVOCATION**  
**PLEDGES OF ALLEGIANCE**  
**ROLL CALL AND CERTIFICATION OF QUORUM**

*Motion to Adopt: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #21-415**

**1. Petitions or Requests from the Public.**

Per Commissioner Lamp, there is a problem with sign stealing.

**2. Discussion and action as appropriate regarding building projects and financing.**

Per Commissioner Rinn, ceiling tile replacement and restrooms have been completed at the Wendt Street building. Per Commissioner Lamp, Roy Mercer (Emergency Management Coordinator) is working on the nameplate for the generator.

**3. Discussion and action as appropriate regarding road construction projects.**

Per Commissioner Cerny, doing routine maintenance. Will start working on Kulow Rd/Sealy Rd bridge project at the beginning of February.

Per Commissioner Rinn, doing routine maintenance on Sycamore Crossing Road. Still working on easement for Shelby Road to be able to get bids on Emshoff and Shelby bridge.

Per Commissioner Lamp, doing routine maintenance on working on roads, still waiting for the deeds on Shelby project then will go for bids.

Per Commissioner Lamp, still working on Racoon Bend to widen road. Will finish mowing right-of-ways by the end of the year.

**4. Discussion regarding business card purchases and action as appropriate.**

\$40 for 250 black and white cards and \$50 for 500 black and white cards.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*

**Order #21-416**

**5. Discussion and action to authorize longevity pay per 2021-2022 Budget.**

Pay longevity pay this week.

*Motion to Pay: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*

**Order #21-417**

**6. Discussion regarding Maintenance agreement between Precision Printing and Austin County, Pct. 2, action as appropriate.**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Cerny, passed (3-0).*

**Order #21-418**

**7. Consideration and action to declare the following vehicle(s) as surplus:**

- a. 2010 Chevy Tahoe VIN: 1GNMCAE00AR136737

Declare as surplus.

*Motion to Declare: Commissioner Cerny, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*

**Order #21-419**

**8. Consideration and action to declare the following firearm(s) as surplus:**

- a. Mossberg 500A 12 gauge Shotguns
  - i. P562855
  - ii. P562837
  - iii. P563518
  - iv. P563517
  - v. P563096
- b. Winchester 1300 12 gauge Shotguns
  - i. L2283626
  - ii. L2297852

- iii. L2283857
- c. **Smith & Wesson 916A 12 gauge Shotguns**
  - i. 791 B28
  - ii. 803869
  - iii. 791830
- d. **Marlin Model 60 .22LR - 98452115**
- e. **Bushmaster Carbon 15 .2231.556 AR-15 format - CRB002925**

Funds from auction of firearms to be used to purchase replacement firearms.

*Motion to Authorize: Commissioner Cerny, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*

**Order #21-420**

- 9. **Discussion and action to authorize one-time variance from Subdivision Regulations to subdivide 18.0276 acres into 3 separate 6 acre tracts at Stokes Rd and Piney Creek Rd, Precinct 1**

*Motion to Authorize: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*

**Order #21-421**

- 10. **Consideration and action to issue Notice of Request for Proposals for EMS Stations to be located at Bellville, Industry and Wallis.**

*Motion to Issue: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*

**Order #21-422**

- 11. **CONSENT AGENDA -Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**
  - a. **Approval of Minutes**
    - i. **November 05, 2021**
    - ii. **November 08, 2021**
  - a. **Consideration and action to approve right-of-way utility installation by Industry Telephone Company on Pilcik Rd, Pct. 2**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*

**Order #21-423**

- 12. **Budgetary and Financial Claims -action as appropriate.**
  - a. **Payment of Claims**

Total = \$690,468.07

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Cerny, passed (3-0).*

**Order #21-424**

**b. Fund Transfers**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Cerny, passed (3-0).  
Order #21-425*

- c. Budget Amendments**
- d. County Auditor's Review of finances**

Per Billy Doherty, 88.58% remaining in budget.

- e. County Treasurer**
  - i. Payroll and Escrow Report Payroll & Escrow Report**
    - 1. 11.17.2021-Football**
    - 2. 11.18.2021 -Election**
    - 3. 11.19.2021 -Regular Payroll**
    - 4. 11.24.2021 -Longevity**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).  
Order #21-426*

- 13. Written reports submitted by County Offices.**
  - a. Justice of the Peace, Pct 2 - October 2021**
  - b. Library - October 2021**
  - c. Extension Office**
    - i. CEA-ANR-October 2021**
    - ii. CEA-FCH -September 2021, October 2021**

*Motion to Accept: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).  
Order #21-427*

Court recessed at 9:30 a.m.

**EXECUTIVE SESSION**

**A closed meeting will be held concerning the following item(s):**

- 1. Personnel Matter**

Court reconvened at 10:32 a.m.

**14. Action as appropriate on Executive Session.**

In Personnel Policy, 8.10 Family and Medical Leave, Maximum Duration paragraph beginning on line 3, policy currently states "If an employee has accrued sick, vacation, or other paid time off at the time that the family or medical leave begins, the employee must exhaust sick leave first, vacation leave and then other paid time off balances before being eligible for the remainder of unpaid family leave." will now state "If an employee has accrued sick, vacation or other paid time off at the time that the family or medical leave begins, the employee must exhaust sick, vacation and other paid time off balances (such as accrued

holiday time) before being eligible for the remainder of unpaid family leave. If the employee does not select which paid time off to utilize, balances will be used in order of: sick, vacation then other times until those balances are exhausted.”

Amend Personnel Policy as presented with regard to FMLA.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #21-428**

**15. Commissioners Court Inquiry.**

*Motion to Adjourn: Commissioner Cerny, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #21-429**

Court adjourned at 10:34 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY COMMISSIONERS COURT**

**I, Carrie Gregor, Austin County Clerk, attest to the minutes of the Commissioners Court proceedings for November 22, 2021.**



Date: November 22, 2021

Carrie Gregor

**Carrie Gregor, Austin County Clerk  
Clerk of Commissioners Court  
Austin County, Texas  
By: Andrea Cardenas, Deputy**

**FILED**

2021 NOV 23 AM 4:49

*Carrie Gregor*  
COUNTY CLERK  
AUSTIN COUNTY, TEXAS