

NOTICE OF MEETING
COMMISSIONERS COURT OF AUSTIN COUNTY, TEXAS

The Commissioners Court of Austin County, Texas, will convene in public session on Monday, May 14, 2018 at 9:00 a.m. in the Commissioners Court Meeting Room, Austin County Courthouse, One East Main, Bellville, Texas, to consider the following agenda items. All agenda items are subject to action. The Commissioners Court reserves the right to meet in a closed session on agenda items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

THE BUILDING IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUEST FOR INTERPRETERS OR LISTENING DEVICES MUST BE MADE 72 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE COUNTY JUDGE'S OFFICE AT (979) 865-5911 FOR FURTHER INFORMATION.

9:00 A.M. OPENING

CALL TO ORDER

INVOCATION

PLEDGES OF ALLEGIANCE

ROLL CALL AND CERTIFICATION OF QUORUM

CONSIDERATION/ADOPTION OF AGENDA

1. Petitions or Requests from the Public.
(In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the posted final agenda will only be heard by the Commissioners Court. No formal action, discussion, deliberation, nor comment will be made by the Commissioners Court.)
2. Consideration and action regarding proposed landscape plan for Austin County Courthouse.
3. Consideration and action to accept the First Amendment to the Interlocal Agreement for Postmortem Examinations by Harris County Institute of Forensic Sciences.
4. Consideration and possible action to authorize one-time variance from Subdivision Regulations to divide property on Cemetery Road in Precinct 2.
5. Consideration and action to canvass and declare results of the May 5, 2018 Special Election.
6. Consideration and action to approve Sheriff's Monthly Activity Report for April 2018.
7. Discussion and action to approve Texas Commission on Jail Standards Inspection Report of the Austin County Jail.
8. Discussion and action regarding TimeClock Plus.
9. Discussion and action to approve reinstallation or reactivation of long distance phone codes for all devices attached to phone number 979.865.5911. This action would allow for real tracking and appropriate departmental billing for usage.
10. Discussion and action regarding security needs/concerns at Justice of the Peace Locations 3 and 4.
11. Discussion and action regarding purchase of a 2014 Rosco Sweeper RB-48 for Precinct 3.
12. Discussion and action regarding Austin County Jail Options.
13. Discussion regarding the hiring of a Temporary Road and Bridge Employee for Precinct 4 and action as appropriate.
14. Discussion and action to ratify TPEG's Interlocal Cooperation Contract and related documents.
15. Consideration and action to allow Fire Works Sales for the Memorial Day Season.
16. Discussion and action regarding purchase of a 14 yard dump truck for Precinct 1.
17. Discussion and action regarding purchase of Post Oak Rock from Bernardo Trucking/Nelson.
18. Discussion and action regarding funding for Austin County's \$75,000 portion of Mill Creek Bridge repair/replacement.
19. Discuss, consider an adopt resolution designating an administration service provider to complete application and project implementation for the General Land Office Community Development and Revitalization CDBG – Disaster Recovery funding: DR-4269 (April 2016 Declaration), and DR-4272 (June 2016 Declaration).

20. Discussion and action regarding an update of Austin County Accounts Payable Policy.
21. **CONSENT AGENDA** – Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.
 - a. Approval of Minutes
 - i. April 09, 2018
 - ii. April 23, 2018
 - b. Consideration and action to authorize hardship variance for Sheriff's Department employee to carry over 86 hours of unused vacation hours earned in 2016-2017 to be used by July 5, 2018.
 - c. Consideration and action to authorize hardship variance for Sheriff's Department employee to carry over 22.5 hours of unused vacation hours earned in 2016-2017 to be used by July 7, 2018.
 - d. Consideration and action to accept a special donation of \$100.00 to the Austin County Sheriff's Office per Local Government Code 81.032.
 - e. Consideration and action to approve Required Schooling Application for Bryan Haevischer, Austin County Treasurer, to be held June 27, 2018 – June 29, 2018 at Georgetown, Texas.
 - f. Consideration and action to approve Required Schooling Application for Ronnie Griffin, Austin County Precinct 3 Constable, to be held July 16, 2018 – July 20, 2018 at Huntsville, Texas.
 - g. Consideration and action to approve Right-Of-Way installation by Industry Telephone Company on Skalak Road, Precinct 2.
 - h. Consideration and action to approve Right-Of-Way installation by Industry Telephone Company on Industry Road, Precinct 2.
22. Discussion and action to reappoint Randy Reichardt to Texana Center Board of Trustees for a two year term.
23. Consideration and action to approve Resolution regarding a Finance Contract between Austin County and Government Capital Corporation.
24. Consideration and action to approve Resolution of Annual Review of Investment Policy of Austin County.
25. Budgetary and Financial Claims – action as appropriate.
 - a. Payment of Claims
 - b. Budget Amendments
 - c. County Auditor's Review of Finances
 - d. County Treasurer
 - i. 3rd Quarter 2016-2017 Investment Report Reconciled
 - ii. 4th Quarter 2016-2017 Investment Report Reconciled
 - iii. 1st Quarter 2017-2018 Investment Report Reconciled
 - iv. 2nd Quarter 2017-2018 Investment Report Reconciled
 - v. Payroll and Escrow Report – April 27, 2018
 - vi. Payroll and Escrow Report – May 11, 2018
26. Written end-of-the month reports submitted by County Offices.
 - a. Justice of the Peace, Precinct 3 – April 2018
 - b. Jail Population Report – April 2018
 - c. District Court Activity Report – April 2018
 - d. County Court Activity Report – April 2018
 - e. Austin County Library System Report – April 2018
 - f. On-Site Sewage Facility – April 2018
 - g. Texas Agriculture Extension Activity Report – January 2018, February 2018 and March 2018

27. **Commissioners Court Inquiry.**

(Pursuant to Texas Government Code Section 551.042, the Commissioners Court may inquire about a subject not specifically listed on this agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.)



Tim Lapham
Tim Lapham, County Judge

BY: Diana Grobe
Administrative Assistant

CLERK'S CERTIFICATE

I, Carrie Gregor, County Clerk of Austin County, Texas, certify that the Notice of Meeting is a true copy and was posted on the Courthouse bulletin board located in the main foyer, and at or near each entrance door of the County Courthouse on the 11th day of May 2018 at 8:52 A.m., and is to remain posted continuously for at least 72 hours preceding the scheduled time of Meeting.

Carrie Gregor
Carrie Gregor, County Clerk

By: Cassie J. Ganish
Deputy

FILED

2018 MAY 11 AM 8: 52

Carrie Gregor
COUNTY CLERK
AUSTIN COUNTY, TEXAS



CARRIE GREGOR
AUSTIN COUNTY CLERK

ONE EAST MAIN
BELLVILLE, TEXAS 77418

PH: 979-865-5911
FAX: 979-865-0336

Commissioners Court Minutes

May 14, 2018, Austin County Commissioners Court met in the Commissioners Court Meeting Room at the Austin County Courthouse with the following present:

Tim Lapham, County Judge
Mark Lamp, Commissioner, Precinct 1
Robert "Bobby" Rinn, Commissioner, Precinct 2
Randy Reichardt, Commissioner, Precinct 3
Douglas King, Commissioner, Precinct 4
Andrea Cardenas, Deputy County Clerk

9:00 A.M. OPENING

CALL TO ORDER

INVOCATION

PLEDGES OF ALLEGIANCE

ROLL CALL AND CERTIFICATION OF QUORUM

CONSIDERATION/ADOPTION OF AGENDA

Remove #8. Bryan Haevischer, County Treasurer, unavailable at this time.

Motion to Adopt: Commissioner King, 2nd Commissioner Rinn, passed (4-0).
Order #18-116

- 1. Petitions or Requests from the Public.**
- 2. Consideration and action regarding proposed landscape plan for Austin County Courthouse.**

No action.

- 3. Consideration and action to accept the First Amendment to the Interlocal Agreement for Postmortem Examinations by Harris County Institute of Forensic Sciences.**

Motion to Accept: Commissioner Reichardt, 2nd Commissioner King, passed (4-0).
Order #18-117

4. **Consideration and possible action to authorize one-time variance from Subdivision Regulations to divide property on Cemetery Road in Precinct 2.**

Motion to Authorize: Commissioner Rinn, 2nd Commissioner Reichardt, passed (4-0).
Order #18-118

5. **Consideration and action to canvass and declare results of the May 5, 2018 Special Election.**

Early voting begins May 14, 2018 for May 22, 2018 election.

Motion to Accept: Commissioner King, 2nd Commissioner Reichardt, passed (4-0).
Order #18-119

6. **Consideration and action to approve Sheriff's Monthly Activity Report for April 2018.**
7. **Discussion and action to approve Texas Commission on Jail Standards Inspection Report of the Austin County Jail.**

Motion to Approve: Commissioner King, 2nd Commissioner Reichardt, passed (4-0).
Order #18-120

6. Motion to Approve: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #18-121

9. **Discussion and action to approve reinstallation or reactivation of long distance phone codes for all devices attached to phone number 979.865.5911. This action would allow for real tracking and appropriate departmental billing for usage.**

Billy Doherty, County Auditor, will look into returning the code.

No action.

10. **Discussion and action regarding security needs/concerns at Justice of the Peace Locations 3 and 4.**

No action.

11. **Discussion and action regarding purchase of a 2014 Rosco Sweeper RB-48 for Precinct 3.**

Motion to Purchase: Commissioner Reichardt, 2nd Commissioner King, passed (4-0).
Order #122

12. Discussion and action regarding Austin County Jail Option.

No action.

13. Discussion regarding the hiring of a Temporary Road and Bridge Employee for Precinct 4 and action as appropriate.

Permanent part-time person up to 29.75 hours per week.

Motion to Hire: Commissioner King, 2nd Commissioner Reichardt, passed (4-0).

Order #18-123

14. Discussion and action to ratify TPEG's Interlocal Cooperation Contract and related documents.

Option 1 ratify TPEG agreement.

Motion to Ratify: Commissioner Reichardt, 2nd Commissioner Lamp, passed (4-1).

Judge Lapham voted for. Commissioner Rinn opposed.

Order #18-124

Cancel TAC Insurance.

Motion to Cancel: Commissioner Reichardt, 2nd Commissioner Lamp, passed (4-0).

Order #18-125

15. Consideration and action to allow Fire Works Sales for the Memorial Day Season.

Motion to Allow: Commissioner Reichardt, 2nd Commissioner King, passed (4-0).

Order #18-126

16. Discussion and action regarding purchase of a 14 yard dump truck for Precinct 1.

Motion to Purchase: Commissioner Lamp, 2nd Commissioner Reichardt, passed (4-0).

Order #18-127

17. Discussion and action regarding purchase of Post Oak Rock from Bernardo Trucking/Nelson.

No action.

18. **Discussion and action regarding funding for Austin County's \$75,000 portion of Mill Creek Bridge repair/replacement.**

No action.

19. **Discuss, consider an adopt resolution designating an administration service provider to complete application and project implementation for the General Land Office Community Development and Revitalization CDBG-Disaster Recovery funding: DR-4269 (April 2016 Declaration), and DR-4272 (June 2016 Declaration).**

Use Grant Works as Administration Service Provider.

*Motion to Designate: Commissioner King, 2nd Commissioner Reichardt, passed (4-0).
Order #18-128*

20. **Discussion and action regarding an update of Austin County Accounts Payable Policy.**

No action.

21. **Consent Agenda – Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**

- a. **Approval of Minutes**
 - i. **April 09, 2018**
 - ii. **April 23, 2018**
- b. **Consideration and action to authorize hardship variance for Sheriff's Department employee to carry over 86 hours of unused vacation hours earned in 2016-2017 to be used by July 5, 2018.**
- c. **Consideration and action to authorize hardship variance for Sheriff's Department employee to carry over 22.5 hours of unused vacation hours earned in 2016-2017 to be used by July 7, 2018.**
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- e. **Consideration and action to approve Required Schooling Application for Bryan Haevischer, Austin County Treasurer, to be held June 27, 2018-June 29, 2018 at Georgetown, Texas.**
- f. **Consideration and action to approve Required Schooling Application for Ronnie Griffin, Austin County Precinct 3 Constable, to be held July 16, 2018 – July 20, 2018 at Huntsville, Texas.**
- g. **Consideration and action to approve Right-Of-Way installation by Industry Telephone Company on Skalak Road, Precinct 2.**

- h. Consideration and action to approve Right-Of-Way installation by Industry Telephone Company on Industry Road, Precinct 2.**

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #18-129

- 22. Discussion and action to reappoint Randy Reichardt to Texana Center Board of Trustees for a two year term.**

Motion to Reappoint: Commissioner Reichardt, 2nd Commissioner Lamp, passed (4-0).
Order #18-130

- 23. Consideration and action to approve Resolution regarding a Finance Contract between Austin County and Government Capital Corporation.**

Moving loans from local bank to lease purchases.

Loan #5000672 dated March 3, 2017 for \$25,000 for a 2004 Kenworth and 2000 Freightliner, Loan #500736 dated April 7, 2017 for \$43,412.50 for (2) 2014 Load King Belly Dump, Loan #5000664 dated February 24, 2017 for \$15,500.00 for 1997 PTRB Truck and 2006 Trai DP, Loan #5000896 dated October 4, 2017 for \$73,010 2001 Caterpillar Motor Grader. Payments made on Loan #5000736 \$15,644.16, Loan #5000896 \$1,547.21, Loan #5000672 13,207.44.

Motion to Approve: Commissioner King, 2nd Commissioner Reichardt, passed (4-0).
Order #18-131

- 24. Consideration and action to approve Resolution of Annual Review of Investment Policy of Austin County.**

Motion to Approve: Commissioner King, 2nd Commissioner Rinn, passed (4-0).
Order #18-132

Court recessed 10:33 a.m.

Court reconvened 10:45 a.m.

- 25. Budgetary and Financial Claims – action as appropriate.**
a. Payment of Claims

Add two ISB insurance services for \$38,690.75 and \$20,000 to Deere Credit for a down payment on a tractor for Precinct 1. Total of \$422,297.62

Motion to Approve: Commissioner King, 2nd Commissioner Rinn, passed (4-0).
Order #18-133

b. Budget Amendments

None.

c. County Auditor's Review of Finances

d. County Treasurer

- i. 3rd Quarter 2016-2017 Investment Report Reconciled**
- ii. 4th Quarter 2016-2017 Investment Report Reconciled**
- iii. 1st Quarter 2017-2018 Investment Report Reconciled**
- iv. 2nd Quarter 2017-2018 Investment Report Reconciled**
- v. Payroll and Escrow Report – April 27, 2018**
- iv. Payroll and Escrow Report – May 11, 2018**

*Motion to Approve: Commissioner King, 2nd Commissioner Rinn, passed (4-0).
Order #18-134*

26. Written end-of-the-month reports submitted by County Offices.

- a. Justice of the Peace, Precinct 3 – April 2018**
- b. Jail Population Report – April 2018**
- c. District Court Activity Report – April 2018**
- d. County Court Activity Report – April 2018**
- e. Austin County Library System Report – April 2018**
- f. On-Site Sewage Facility – April 2018**
- g. Texas Agriculture Extension Activity Report – January 2018, February 2018 and March 2018**

*Motion to Accept: Commissioner Rinn, 2nd Commissioner King, passed (4-0).
Order #18-135*

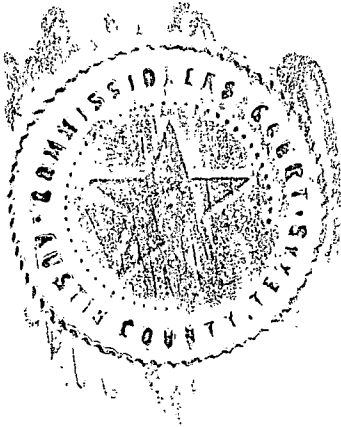
27. Commissioners Court Inquiry.

*Motion to Adjourn: Commissioner Reichardt, 2nd Commissioner King, passed (4-0).
Order #18-136*

Court adjourned at 11:08 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS
PROVIDED BY COMMISSIONERS COURT**

**I, Carrie Gregor, Austin County Clerk, attest to the minutes of the Commissioners
Court proceedings for May 14, 2018.**



Date: June 6, 2018

Carrie Gregor

**Carrie Gregor, Austin County Clerk
Clerk of Commissioners Court
Austin County, Texas
By: Andrea Cardenas, Deputy**

FILED

2018 JUN -6 PM 3: 13

Carrie Gregor
COUNTY CLERK
AUSTIN COUNTY, TEXAS