



CARRIE GREGOR
AUSTIN COUNTY CLERK

COMMISSIONERS COURT MINUTES

On **May 28, 2014** Austin County Commissioners Court met in the Commissioners Court Meeting Room, at the Austin County Courthouse with the following present:

Carolyn Bilski, County Judge
Reese Turner, Commissioner, Precinct 1
Robert "Bobby" Rinn, Commissioner, Precinct 2
Randy Reichardt, Commissioner, Precinct 3
Douglas King, Commissioner, Precinct 4
Brenda Ethier, Deputy County Clerk

Opening – 9:00 a.m.

Call to Order
Invocation
Pledges of Allegiance
Roll Call and Certification of Quorum

Consideration/Adoption of Agenda

Judge Bilski asked that item 5 be moved awaiting the arrival of Donnie Montemayor, 4-H agent.

Motion to Adopt: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #14-165

1. Proclamations and Special Recognitions.

None

2. Petitions or Requests from the Public.

None

3. Consideration and possible action to adopt Consent Agenda Format.

Information has not been received to approve item "c." Item pulled until then.

Motion to Approve Items "a" and "b.:" Commissioner King, 2nd Commissioner Reichardt, passed (4-0).

Order #14-166

4. Consent Agenda – Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.

- a. Consideration and possible action to authorize purchase of official record binders and Commissioners Court Binder out of Records Management 137-010-0000 in the amount of \$334.94.**
- b. Consideration and possible action to approve Right-of-Way installation by Industry Telephone Company on Hall Road in Precinct 2.**
- c. Consideration and possible action to approve Right-of Way installation of buried conduit and fiber by USFon, Inc. on North side of Educator Lane in Precinct 4.**

6. Update by Austin County Emergency Communications District.

Austin County Emergency Communications District Director, Tina Huebner, gave an update on the 911 mapping and future plans to implement "texting to 911."

7. Consideration and possible action to accept Audit of Austin County Emergency Communication District for Year ended 2012-2013.

Tina Huebner reviewed the Audit of Austin County Emergency Communication District for the year ended 2012-2013. They are planning to increase the tax on phone bills to increase funds in their budget. This pertains to land lines only.

No action.

5. Introduction of Austin County 4-H Agent.

Donnie Montemayor, Supervisor of the AgriLife program, introduced Travis Gonzales, the new 4-H agent for Austin County.

8. Discussion regarding donation of MRAP vehicle for Sheriff's Office and Action as appropriate.

Sheriff Brandes explained the donation of MRAP vehicle for the Sheriff's Office. Two sets of new tires were included and the engines, transmission and all drive systems are new and have a two year warranty. Vehicle will be used for rescue situations. This will be maintained by Forfeiture Funds, with no use of tax dollars.

Motion to Accept: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #14-167

9. Consideration and possible action to accept donation from Caveman Enterprises LLC in the amount of \$82.00 for EMS.

Motion to Accept: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #14-168

10. Discussion regarding Houston Regional Risk & Asset Management System Agency Sandbox System and action as appropriate.

Ray Chislett, Austin County Emergency Manager, explained the Sandbox System and how it could benefit Austin County agencies in emergency situations. A point of contact must be appointed to provide all the information needed in an emergency situation.

Motion to Approve and Appoint Ray Chislett as Agency Coordinator: Commissioner Reichardt, 2nd Commissioner King, passed (4-0).
Order #14-169

11. Human Resource update.

Shannon Hanath explained paperwork to be included with paychecks this week. The Sheriff's Department and EMS employees need to update any information that has changed in the last year. All departments will be receiving the new Anti-Fraud Policy to be signed, dated and returned to Human Resources.

12. Budgetary and Financial Claims – action as appropriate.
a. Payment of Claims

Motion to Authorize: Commissioner King, 2nd Commissioner Rinn, passed (4-0).
Order #14-170

b. Budget Amendments

Motion to Approve: Commissioner Rinn, 2nd Commissioner Reichardt, passed (4-0).
Order #14-171

- c. County Auditor's review of finances**
- d. County Treasurer review of finances**
 - i. Monthly Report – March 2014 – Reconciled**

Motion to Approve: Commissioner Reichardt, 2nd Commissioner King, passed (4-0).
Order #14-172

- ii. 2nd Quarter 2013-2014 – Reconciled**

Motion to Approve: Commissioner Reichardt, 2nd Commissioner King, passed (4-0).
Order #14-173

- iii. Payroll & Escrow Report**

13. Written end-of-the month reports submitted by County Offices.

- a. Constable, Precincts 3 and 4 – April 2014**
- b. Justice of The Peace, Precincts 2 and 4 – April 2014**
- c. Monthly Fees and Commissions from Tax Assessor-Collector – April 2014**
- d. On-Site Sewage Facility – April 2014**
- e. County Court – April 2014**
- f. Certificate of Compliance – Austin County Jail**
- g. FY 12 Geographic Distribution of VA Expenditures (GDX)**

Court recessed at 10:40 a.m.

Court reconvened at 11:10 a.m.

EXECUTIVE SESSION

A closed meeting will be held concerning the following items:

- 1. Deliberation regarding Real Property. (This is in accordance with the Texas Government Code Section 551.072).**

14. Action as appropriate from Executive Session.

No action.

15. **Announcements – Next meeting scheduled for June 6, 2014.**

16. **Commissioners Court Inquiry.**

None

Court adjourned at 11:15 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS
PROVIDED BY COMMISSIONERS COURT**

**I, Carrie Gregor, Austin County Clerk, attest to the accuracy of the record of
The Commissioners Court proceedings for May 28, 2014.**

Date: June 10, 2014



Brenda Ethier
**Carrie Gregor, Austin County Clerk
Clerk of Commissioners Court
Austin County, Texas
By: Brenda Ethier, Deputy**