



CARRIE GREGOR
AUSTIN COUNTY CLERK

COMMISSIONERS COURT MINUTES

On **February 10, 2014** Austin County Commissioners Court met in the Commissioners Court Meeting Room, at the Austin County Courthouse with the following present:

Carolyn Bilski, County Judge
Robert "Bobby" Rinn, Commissioner, Precinct 2
Randy Reichardt, Commissioner, Precinct 3
Douglas King, Commissioner, Precinct 4
Shannon Hanath, Deputy County Clerk

Opening – 9:00 a.m.

Call to Order
Invocation
Pledges of Allegiance
Roll Call and Certification of Quorum

Commissioner Turner, Precinct 1 – Absent

Consideration/Adoption of Agenda

Postpone agenda #11 & #13.

Motion to Adopt: Commissioner King, 2nd Commissioner Rinn, passed (3-0).
Order #14-57

1. Petitions or Requests from the Public.

Jeff Barnhart, St. Joseph's Hospital Administrator informed the Court he will be leaving St. Joseph's.

2. Transmittal of Minutes from January 13, 2014 and action as appropriate.

On pg 2, add motion died for a lack of second; change vote (4-1); #5 Haevischer; on pg 4, #15 Discussion on proposed changes in Personnel Policy Manual with continued review. Motion to Postpone for Final Approval.

Motion to Approve: Commissioner Rinn, 2nd Commissioner King, passed (3-0).
Order #14-58

3. Presentation by Lindsey Guerin, Court Appointed Special Advocates (CASA) Representative.

Lindsey Guerin, Court Appointed Special Advocates (CASA) Representative, updated the Court with regard to their services throughout the County.

4. Consideration and possible action to authorize third party administrator for Section 125 with flexible spending account for Austin County employees.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner King, passed (3-0).
Order #14-59

5. Consideration and possible action to rescind order #13-422 granting one-time variance to subdivision platting requirements of a partition of approximate 2.5 acre tract located at 9837 Tegeler Road in Precinct 2.

Motion to Rescind: Commissioner Rinn, 2nd Commissioner King, passed (3-0).
Order #14-60

6. Consideration and possible action to authorize County Judge to sign the Advance Funding Agreement Amendment to reflect a change from replacing a culvert at Nelius Road over Draw to replacing a culvert under Steck Bottom Road in Precinct 1.

Motion to Authorize: Commissioner King, 2nd Commissioner Rinn, passed (3-0).
Order #14-61

8. Consideration and possible action to accept report by Constable Precinct 2 regarding Racial Profiling, Article 2.132 Texas Criminal and Vehicle Handbook.

Motion to Approve: Commissioner King, 2nd Commissioner Rinn, passed (3-0).
Order #14-62

9. Discussion regarding insurance coverages for county employees and action as appropriate.

Discussion about insurance coverages for county employees and possible changes. Will do more research, no action.

7. Consideration and possible action to ratify previous Court orders as reflected in the Personnel Policy Manual.

2.17 Anti-fraud policy

Motion to Accept: Commissioner Reichardt, 2nd Commissioner Rinn, passed (3-0).
Order #14-63

1.12 GINA (Genetic Information Nondiscrimination Act)

Motion to Accept: Commissioner Reichardt, 2nd Commissioner Rinn, passed (3-0).
Order #14-64

3.04 Application for Employment

4.01 Categories of Employment

4.02 Introductory Period

5.01 Pay

5.02 Paydays

5.03 Check Delivery

Motion to Accept: Commissioner Reichardt, 2nd Commissioner Rinn, passed (3-0).
Order #14-65

5.05 Longevity Pay

5.07 Classification and Pay Administration

5.08 Promotions

5.09 Lateral Transfers

5.10 Change in Status

5.11 Pay Reduction for Disciplinary Reasons

5.12 Approving Authority

Motion to Accept 5.07-5.12: Commissioner Reichardt, 2nd Commissioner Rinn, passed (3-0).
Order #14-66

6.04 Exemption for FLSA (Overtime Compensation)

Needs exempt definition.

6.05 Overtime Compensation

“disaster declaration”

6.08 Time Reporting

Take out HR and put Treasurer in first paragraph.

6.09 Office Closing in Emergencies

Change to after County Judge communicates with Commissioners. More research needed on this.

7.04 Workers' Compensation

Discussion on Elected Officials not being covered.

8.04 Vacation Time

8.06 Sick Leave

Postpone, will research Personal Time.

9.00 Holidays

9.05 Essential Personnel Holiday Policy

Additional 89 hours of pay should be changed to 8 hours. Utilited should be utilized.

10.05 Safety and Security

Discussion about Identification Badges.

10. Discussion of Commissioners Court Order 11-334 regarding cash payments and implementation in the Tax Assessor-Collector's Office and action as appropriate.

Tax Assessor-Collector's Office is not accepting cash due to counterfeit money.

11. Presentation by EMS Management & Consultants, Inc. regarding EMS billing.

Postponed.

12. Consideration and possible action to renew Affiliation Agreement for EMS Training Program between Wharton County Junior College and Austin County EMS.

*Motion to Approve: Commissioner Reichardt, 2nd Commissioner King, passed (3-0).
Order #14-67*

13. Discussion regarding bid proposals for Emergency Medical Services vehicle maintenance and repairs and action as appropriate.

Postponed.

14. Budgetary and Financial Claims – action as appropriate.

a. Payment of Claims

*Motion to Authorize: Commissioner King, 2nd Commissioner Rinn, passed (3-0).
Order #14-68*

- b. Budget Amendments**
- c. County Auditor’s review of finances**
- d. County Treasurer review of finances**
 - i. Payroll & Escrow Report**

15. Written end-of-the month reports submitted by County Offices.

- a. Jail Population Report – January 2013**
- b. West End Library Annual Report – FY 12-13**
- c. Constable, Precincts 1, 2, 3 & 4 – December 2013**
- d. Knox Library Annual Report – FY 12-13**
- e. Justice of The Peace, Precincts 1, 2, 3 & 4 – December 2013**
- f. Austin County Library System – January 2014**
- g. OSSF Activity – January 2014**
- h. Electro Purification, LLC Motion to Dismiss Proceedings**

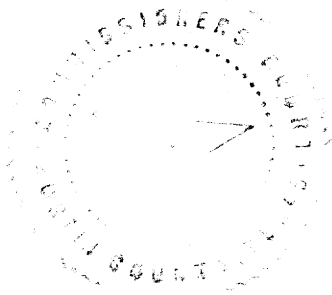
16. Commissioners Court Inquiry.

Court adjourned at 11:22 a.m.

ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY COMMISSIONERS COURT

I, Carrie Gregor, Austin County Clerk, attest to the accuracy of the record of the Commissioners Court proceedings for February 10, 2014.

Date: March 10, 2014



Carrie Gregor, County Clerk
 Carrie Gregor, Austin County Clerk
 Clerk of Commissioners Court
 Austin County, Texas
 By: Shannon Hanath, Deputy

FILED

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Carrie Gregor

COUNTY CLERK
AUSTIN COUNTY, TEXAS