



CARRIE GREGOR  
AUSTIN COUNTY CLERK

## COMMISSIONERS COURT MINUTES

On **September 25, 2012** Austin County Commissioners Court met in the Basement Meeting Room at the Austin County Courthouse with the following present:

Carolyn Bilski, County Judge  
David Ottmer, Commissioner, Precinct 1  
Robert "Bobby" Rinn, Commissioner, Precinct 2  
Randy Reichardt, Commissioner, Precinct 3  
Douglas King, Commissioner, Precinct 4  
Cyndi Gomez, Deputy County Clerk

### Opening – 9:00 a.m.

**Call to Order**  
**Invocation**  
**Pledges of Allegiance**  
**Certification of Quorum**

Judge Bilski left temporarily to take a phone call regarding the meeting.

Commissioner Ottmer, Presiding Judge until Judge Bilski returns.

### **Consideration/Adoption of Agenda**

*Motion to Adopt: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #12-359**

- 1. Consideration and possible action to set public hearing for draft proposal of On-Site Sewage Facilities (OSSF) Order for October 22**

Public Hearing set for October 22, 2012 at 9:15 a.m.

*Motion to Authorize: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #12-360**

- 2. Consideration and possible action to award bid proposals for primary and alternate bid for the following:**

- a. Flexible Base Limestone, TXDOT 247 Type A Grade 2**

- b. ¾ inch Limestone Base
- c. Commercial Base / Coarse Limestone
- d. Hauling from Quarry to Road locations

Judge Bilski returned to meeting.

Precinct 1 – Deliver – Quality Hot Mix (Primary), Zbranek Brothers (Secondary)  
 Hauling to locations – Quality Hot Mix (Primary), Colorado Materials (Secondary)  
 To Quarry – Cemex (Primary), Colorado Materials (Secondary)

*Motion to Accept: Commissioner Ottmer, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #12-361**

Precinct 2 – Pick up from Plant – Cemex / Colorado Materials  
 Deliver to Locations – Quality Hot Mix (Primary), Colorado Materials (Secondary)  
 Deliver to Yard – Quality Hot Mix

*Motion to Accept: Commissioner Rinn, 2<sup>nd</sup> Commissioner Ottmer, passed (4-0).*  
**Order #12-362**

Precinct 3 – Deliver – Quality Hot Mix (Primary), Zbranek Brothers (Secondary)  
 From Quarry – Cemex (Primary), Colorado Materials (Secondary)  
 Hauling – Quality Hot Mix (Primary), Colorado Materials (Secondary)

*Motion to Accept: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Ottmer, passed (4-0).*  
**Order #12-363**

Precinct 4 – Flexible Base Limestone – Zbranek Brothers (Primary), Quality Hot Mix (Secondary)  
 ¾ inch Limestone Base – Zbranek Brothers (Primary), Quality Hot Mix (Secondary)  
 Commercial Base / Coarse Limestone – Zbranek Brothers (Primary), Quality Hot Mix (Secondary)  
 Hauling – Quality Hot Mix (Primary), Colorado Materials (Secondary)  
 Pick up – Martin Marietta  
 Deliver – Zbranek Brothers (Primary), Quality Hot Mix (Secondary)

*Motion to Accept: Commissioner King, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #12-364**

### **3. Consideration and possible action to set mileage rate for reimbursement for county travel**

Rate is .555, subject to change quarterly.

*Motion to Approve: Commissioner Ottmer, 2<sup>nd</sup> Commissioner King, passed (4-0).*  
**Order #12-365**

**4. Discussion regarding Longevity pay policy, and action as appropriate**

*Motion to Approve: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #12-366**

**5. Consideration and possible action to adopt payment for jurors and jury commissioners for the 2012-2013 Fiscal Year**

\$12.00 first day, \$28.00 for additional days – District Court, County Court-at-Law or County Court.

\$10.00 first day, \$28.00 for additional days – Justice Court.

\$15.00 first day, \$28.00 for additional days – Grand Jury.

*Motion to Adopt: Commissioner King, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #12-367**

**6. Consideration and possible action to set compensation and allowances for county elected/and or appointed officials, and department's employees, introductory and maximum entry compensation and compensation schedule**

- a. County Judge
- b. County Court at Law
- c. District Clerk
- d. Criminal District Attorney
- e. Human Resource Department
- f. County Treasurer
- g. County Clerk
- h. Tax Assessor-Collector
- i. Sheriff's Dept – Maximum Probation Level Salaries & Wages
- j. Sheriff – Administration
- k. Sheriff – Communications
- l. Sheriff – Jail
- m. County Courthouse & Associate Buildings
- n. Texas AgriLife Extension Office
- o. Juvenile Board
- p. District Court
- q. Justice of the Peace, Precinct 1
- r. Justice of the Peace, Precinct 2
- s. Justice of the Peace, Precinct 3
- t. Justice of the Peace, Precinct 4
- u. Constable, Precinct 1
- v. Constable, Precinct 2
- w. Constable, Precinct 3

- x. Constable, Precinct 4
- y. Emergency Medical Service – Full Time and Part Time
- z. Computer Tech/Communications
- aa. Knox Library
- bb. West End Library
- cc. Emergency Management
- dd. Texas Juvenile Probation Commission – Y2012 Community Corrections
  - i. Chief Probation Officer
  - ii. Program Administrator
  - iii. JPO/Progressive Sanctions
  - iv. Department Coordinator
- ee. Commissioners – Precincts 1, 2, 3, & 4
- ff. Road & Bridge – Maximum, Entry & Introductory Level employee compensation
- gg. Auditor's Office

Auditor will review compensation and allowances, set for October 8, 2012 meeting.

*Motion to Postpone: Commissioner Ottmer, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #12-368**

- 7. Consideration and possible action to authorize one-time payment of compensation time for Assistant Auditor position, Tax Office/Election Clerk and Computer Systems Technology Coordinator position**

*Motion to Authorize: Commissioner King, 2<sup>nd</sup> Commissioner Reichardt, passed (4-0).*  
**Order #12-369**

- 8. Consideration and possible action to authorize one-time certificate pay from 2011-2012 budget for law enforcement and EMS employees**

*Motion to Reject: Commissioner Ottmer, 2<sup>nd</sup> Commissioner King, passed (4-0).*  
**Order #12-370**

- 9. Consideration and possible action to authorize one-time adjustment of \$236 for General Fund and Road and Bridge employees not receiving certificate pay that have a minimum of 6 months employment with Austin County**

*Motion to Reject: Commissioner Reichardt, 2<sup>nd</sup> Commissioner King, passed (4-0).*  
**Order #12-371**

- 10. Discussion regarding Fund Balance Policy in accordance with GASB Statement No. 54, and action as appropriate**

No action.

**11. Consideration and possible action to adopt holiday pay policy**

*Motion to Adopt: Commissioner Ottmer, 2<sup>nd</sup> Commissioner Reichardt, passed (4-0).*  
**Order #12-372**

**12. Consideration and possible action to adopt certificate pay policy**

*Motion to Postpone: Commissioner King, 2<sup>nd</sup> Commissioner Ottmer, passed (4-0).*  
**Order #12-373**

**13. Budgetary and Financial Claims – action as appropriate**

**a. Payment of Claims**

*Motion to Authorize: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #12-374**

**b. Budget Amendments**

*Motion to Approve: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #12-375**

**c. County Auditor's review of finances**

Per Betty Jez, County Auditor, there is \$4,347,562.00 in revenues. Final report will be in October.

**d. County Treasurer's review of finances**

Combined with Auditor's review.

**14. Commissioners Court Inquiry**

Per Judge Bilski, Court will recess until October 1, 2012 at 10:15 a.m.

Court adjourned at 10:45 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS  
PROVIDED BY COMMISSIONERS COURT**

I, Carrie Gregor, Austin County Clerk, attest to the accuracy of the record of the  
Commissioners Court proceedings for September 25, 2012.

Date: October 23, 2012

Carrie Gregor

Carrie Gregor, Austin County Clerk  
Clerk of Commissioners Court  
Austin County, Texas  
By: Cyndi Gomez, Deputy



FILED  
12 OCT 23 PM 3: 24  
*Carrie Gregor*  
COUNTY CLERK  
AUSTIN COUNTY, TEXAS