



**ANDREA CARDENAS**  
*AUSTIN COUNTY CLERK*

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**COMMISSIONERS COURT MINUTES**

**April 24, 2023** Austin County Commissioners Court met in the 2<sup>nd</sup> floor Courtroom at the Austin County Courthouse with the following present:

Tim Lapham, County Judge  
Mark Lamp, Commissioner, Precinct 1  
Robert "Bobby" Rinn, Commissioner, Precinct 2  
Chip Reed, Commissioner, Precinct 4  
John Michalik, Chief Deputy County Clerk

Commissioner Cerny Absent

**9:00 A.M. OPENING**  
**CALL TO ORDER**  
**INVOCATION**  
**PLEDGES OF ALLEGIANCE**  
**ROLL CALL AND CERTIFICATION OF QUORUM**

Move Item #8 after Item #3 on agenda

Adopt amended agenda.

*Motion to Adopt: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #23-132**

- 1. Proclamations and Special Recognitions**
  - a. Sexual Assault Awareness and Prevention Month**

Representative with Focusing Families spoke with regard to the organization's mission and gave sexual assault crime statistics.

*Motion to Proclaim: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #23-133**

**2. Petitions or Requests from the Public.**

No speakers

**3. Presentation of Collection Report by Leslie Schkade of Perdue Brandon Fielder Collins & Mott, LLP**

Presentation of collection procedures and statistics over previous 5 years to current. Tax sale to be held June 06, 2023

**8. Discussion regarding time keeping system and action as appropriate. (Commissioner Rinn, Commissioner Reed).**

Discussion regarding issues with system. Decision to form committee to research and find other possible companies to come give presentations.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*

**Order #23-134**

**4. Discussion and action to approve the purchase of 3 Microsoft Surface Go Computer Tablets, Cases, Keyboards, Stylus Pens for EMS Department.**

Add Addendum to Action Agenda

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*

**Order #23-135**

Per Walter Morrow (E.M.S. Director), computer purchase would replace 2 broken laptops and add 1 backup. Pay with money from Tobacco Fund.

*Motion to Purchase: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*

**Order #23-136**

**Addendum 1.**

**Discussion and action to purchase 1 HP Laptop Computer with Office Business Software/Adobe Standard, and docking station for EMS Department.**

Per Walter Morrow (E.M.S. Director), computer to be used for education and training purposes. Not to exceed \$2,350.00.

*Motion to Purchase: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*

**Order #23-137**

**Addendum 2.**

**Discussion and action to purchase Level IIIA+ Body Armor Vests for EMS Department**

Per Walter Morrow (E.M.S. Director) purchased 30 sets of body armor at the beginning of the year. Need to order additional, larger sizes and a spare. Not to exceed \$2,200.00.

*Motion to Purchase: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #23-138**

**5. Discussion and action to declare EMS Ambulance Module as surplus (Judge Lapham/Walter Morrow)**

14' box is not used anymore; truck chassis will be converted to spray truck

*Motion to Declare: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #23-139**

**6. Discussion regarding First Responder UAS Operations training and action as appropriate (Roy Mercer)**

Drone training to support first responders. Next class is June 14. Per Billy Doherty (County Auditor) money can come out of Line Item 128 - Other Expenses.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #23-140**

**7. Discussion and action as appropriate to revise culvert and driveway permit application. (Commissioner Rinn)**

Revise by changing "Commissioner's Signature" to "Commissioner's/Foreman Signature". Remove "Replacing Culverts/Driveway" from "Applicant is Responsible" section.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #23-141**

**9. Consideration and possible action to approve the Professional Engineering Service Agreement for the Austin County MIT-MOD Grant (Judge Lapham).**

Approve after executive session.

10. Discussion and action to authorize a one-time variance from Subdivision Regulations to subdivide 2 one acre tracts from an 8.076 acre parent tract.

*Motion to Authorize: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #23-142**

11. **CONSENT AGENDA** - Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.

- a. Consideration and action to accept the following Donation(s) to Knox Memorial Library for summer reading program.
  - i. \$50.00 – Check #3179
  - ii. \$100.00 – Check #65693
  - iii. \$25.00 – Check #12853
- b. **Accept Bonds and Oaths for Austin County Drainage District #1 Board Members**
  - i. Frank Monk
  - ii. Andrew F. Sowa
  - iii. Gordon Goebel

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #23-143**

12. **Budgetary and Financial Claims - action as appropriate.**  
a. **Payment of Claims**

Total: \$1,453,734.69.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #23-144**

- b. **Fund Transfers**

Jury Payment - \$2,60.20; Grand Jury Payment - \$486.60 both to cover jury transfers to Rapid Cards.

Funds transfer on grant.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #23-145**

- c. **Budget Amendments**
- d. **County Auditor's Review of finances**

Per Billy Doherty (County Auditor), still within budget

- e. **County Treasurer**
  - i. **Payroll and Escrow Report**
    - 1. **04.21.2023**

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #23-146**

- 13. **Written end-of-the month reports submitted by County Offices.**
  - i. **Constable Lance Johnson, Pct. 1 – March 2023**
  - ii. **Statutory Court – March 2023**
  - iii. **AgriLife Extension Activity - March 2023**
  - iv. **TxDMV - March 2023**

*Motion to Accept: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #23-147**

Court recessed at 10:07 a.m.

**EXECUTIVE SESSION**

**A closed meeting will be held concerning the following items:**

- 1 Legal Matter**

Court reconvened at 11:40 a.m.

- 9. **Continued.**

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #23-148**

- 14. **Action as appropriate on Executive Session.**

Approve vendor retainage for the Justice Center in the amount of \$494,792.74.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #23-149**

- 15. **Commissioners Court Inquiry.**

Per Judge Lapham, large fire last Friday. Will be a bill from Sonic for lunch/supper and bill for fuel and portable light rentals.

Per Commissioner Reed, more costs on scale at weigh station. It was struck by lightening.

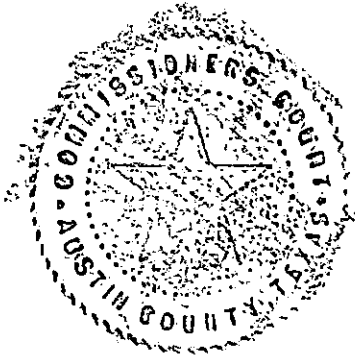
Per Judge Lapham, need to send money to Washington County CERT Team, they brought snacks to fire fighters last Friday.

Motion to Adjourn: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).  
Order #23-150

Court adjourned at 11:43 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY  
COMMISSIONERS COURT**

I, Andrea Cardenas, Austin County Clerk, attest to the minutes of the Commissioners Court proceedings for April 24, 2023.



Date: MAY 10, 2023

Andrea Cardenas, Austin County Clerk  
Clerk of Commissioners Court  
Austin County, Texas

By:

  
John Michalik, Chief Deputy

**FILED**

2023 MAY 10 PM 2: 12

  
COUNTY CLERK  
AUSTIN COUNTY, TEXAS