



**CARRIE GREGOR**  
*AUSTIN COUNTY CLERK*

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**COMMISSIONERS COURT MINUTES**

**October 14, 2019**, Austin County Commissioners Court met in the Basement Meeting Room at the Austin County Courthouse with the following present:

Tim Lapham, County Judge  
Mark Lamp, Commissioner Precinct, 1  
Robert "Bobby" Rinn, Commissioner, Precinct 2  
Chip Reed, Commissioner, Precinct 4  
Andrea Cardenas, Deputy County Clerk

Commissioner Reichardt absent.

**9:02 A.M. OPENING**

**CALL TO ORDER**

**INVOCATION**

**PLEDGES OF ALLEGIANCE**

**ROLL CALL AND CERTIFICATION OF QUORUM**

**CONSIDERATION/ADOPTION OF AGENDA**

Amend agenda by adding Wendt Street to item #4 building projects.

*Motion to Adopt: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #19-362**

- 1. Proclamations and Special Recognitions.**
  - a. Domestic Violence Awareness**

*Motion to Proclaim: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #19-363**

- b. German American Heritage Month**

*Motion to Proclaim: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #19-364**

- 2. Petitions or Requests from the Public.**

Pat May addressed the Court regarding Burn Ban.

Doris Fuller spoke with regard to an issue with her TCEQ permit.

**3. Discussion regarding Enterprise Fleet Lease Agreement and action as appropriate.**

Billy Dobosz (Enterprise representative) answered questions from the Court about the Fleet Lease program.

Enter into lease agreement with Enterprise.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (3-1).  
Commissioner Rinn opposed. Judge Lapham for.  
Order #19-365*

**4. Discussion and action as appropriate regarding building projects and financing.**

- a. S.O. / Jail
- b. Justice Center
- c. EMS
- d. Road and Bridge

EMS bids have not been reviewed by Kenneth Burns (Burns Architecture). Plans have been submitted to City.

Jail and Sheriff's office designs are complete and submitted to the Jail Commission.

Justice Center plans not complete yet. Meeting with TXDOT on Friday.

Per Commissioner Lamp, Kenneth Burns (Burns Architect) sent ADA compliance information for restrooms for Road and Bridge building.

Per Judge Lapham, Wendt Street building is 90-95% completed.

Per Commissioner Rinn, County offices are moving in, but the building is not completed.  
Per Judge Lapham, Court will go do a walk-thru of the building.

**5. Discussion and action to amend 2019-2020 Compensation Order.**

Per Judge Lapham, changes made to Compensation Order:

Page 4 Office of District Judge – Department 102 Court Reporter change Hourly Rate to annual salary. Auditor's Office – Department 106 change wording to from Fiscal Year 2017 – 2018 to Current Fiscal Year.

Page 6 Office of the County Tax Assessor/Collector – 112 remove Voter Registrar wording.

Page 8 Sheriff – Jail – Dept 114 change Probationary Jailer account from 51110 to 51104. Change 3 Sergeant and 1 Jailer position's account from 51104 to 51110.

Page 9 TX Agrilife Extension Service – Dept. 116 remove Part time wording from Secretary position. Justice of the Peace Pct 4 – Dept 122 change (2 part-time positions @ <29.75 hrs ea) wording to 1 @ 32 hrs.

Page 13 County Commissioners Pct 4 Employees – Department 404 change Part-time (<1664 hrs) wording to Operator.

Per Commissioner Rinn, not in favor of Compensation Order, but in favor of changes to Compensation Order.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-366**

- 6. Discussion and action to authorize one-time variance from Subdivision Regulations to subdivide 5 acres out of a 24.92 acre tract on Bleiberville Road in Precinct 2**

*Motion to Authorize: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-367**

- 7. Discussion and action to authorize one-time variance from Subdivision Regulations to divide 5.96 acres out of a 21.7046 tract on FM 109 in Precinct 2**

*Motion to Authorize: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-368**

- 8. Discussion regarding timesheet revisions and action as appropriate.**

No action.

- 9. Discussion regarding 2020 Census Precinct Redistricting and action as appropriate.**

Contingent upon Assistant District Attorney Jesse Skinner's review and approval.

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-369**

- 10. Consideration and action to adopt Texas Indigent Defense Commission Resolution for Fiscal Year 2020 Indigent Defense Grant Program.**

*Motion to Adopt: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-370**

11. **Consideration and action to approve Resolutions authorizing the applications for funding through the Houston-Galveston Area Council for Fiscal Year 2020-2021 Solid Waste Grant Funds**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-371**

12. **Open bids for back haul – Industry Location and action to award as appropriate.**

Received one bid from Bernardo Trucking. Award to Bernardo Trucking.

*Motion to Award: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-372**

13. **Discussion and action to approve Agreement with Benjamin Oei, MD for services as Medical Director of Emergency Medical Services for Austin County for fiscal year 2019 – 2020.**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-373**

14. **Consideration and action to authorize meal allowance for law enforcement transport only for the 2019-2020 FY**
  - a. **Breakfast \$8**
  - b. **Lunch \$10**
  - c. **Dinner \$14**

For Jail Transport officer(s).

*Motion to Authorize: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #19-374**

15. **Consideration and action to authorize \$250 clothing allowance per quarter of Fiscal Year 2019-2020 for 10 plain clothed law enforcement officers.**

*Motion to Authorize: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-375**

16. **Consideration and action to adopt Certificate Pay for 25 Law Enforcement Officers for Fiscal Year 2019-2020.**
- |    |                            |         |
|----|----------------------------|---------|
| a. | Intermediate Peace Officer | \$ 600  |
| b. | Intermediate Jailer        | \$ 600  |
| c. | Advanced Peace Officer     | \$ 900  |
| d. | Advanced Jailer            | \$ 900  |
| e. | Master Peace Officer       | \$1,200 |
| f. | Master Jailer              | \$1,200 |

*Motion to Adopt: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-376**

17. **Consideration and action to accept Bureau of Justice Assistance 50% Required Match Grant of \$2,428.84 awarded to Austin County Sheriff's Office for the Bulletproof Vest Partnership Initiative.**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-377**

18. **Consideration and action to accept Texas Office of the Governor, Criminal Justice Division Grant of \$66,025.00 awarded to Austin County Sheriff's Office for 19 Laptop Computers. No Required Match.**

*Motion to Accept: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-378**

19. **Consideration and action to accept purchase of 19 Laptop Computer per "Rugged Depot" quote based on Texas DIR Contract: DIR-TSO-4025.**

Pay from line item #127.

*Motion to Accept: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-379**

20. **Consideration and action to renew Interlocal Agreement between Austin County and Fort Bend County for Jail Services.**

Increased a little on medical.

Contingent upon Assistant District Attorney Jesse Skinner's review and approval.

*Motion to Renew: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-380**

**21. Consideration and action to approve Interlocal Agreement between Austin County and The City of Bellville for Road Maintenance.**

Contingent upon Assistant District Attorney Jesse Skinner's review and approval.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-381**

**22. Consideration and action to approve purchase of 1 half ton pickup truck for Precinct 1.**

In lieu of \$9,000 Travel Allowance for Precinct 1.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-382**

*Returned to #16.*

Billy Doherty (County Auditor), asked how to pay the Certificate Pay to the Sheriff's Department since Certificate Pay was not included in last pay period.

Court determined it is up to the Financial Team on how to pay Certificate Pay for the remainder of this fiscal year.

**23. Consideration and action to adopt Austin County Floodplain Management Order.**

*Motion to Adopt: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-383**

**24. Consideration and action to approve Interlocal Contract with Texas Department of Information Resources (DIR) regarding election security assessment.**

Security assessment is mandated and must be done.

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-384**

**25. Consideration and action to increase EMS Special Events Pay to an hourly rate of \$35.**

*Motion to Increase: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-385**

26. **Consideration and action to accept check in the amount of \$11,470 from Square Mile for damages to Newburg and Schwanbeck Roads, Pct 2 and release Road Bond.**

*Motion to Accept: Commissioner Rinn, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-386**

27. **Consideration and action to accept Road Bond from Strike, LLC.**

No action.

28. **Consideration and action to approve Annual Longevity Pay of Employees for the 2019-2020 Fiscal Year.**

Pay first pay period in December.

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #19-387**

29. **Discussion regarding Burn Ban and action as appropriate.**

No action.

30. **CONSENT AGENDA – Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**
- a. **Approval of Minutes**
    - i. **September 23, 2019**
  - b. **Consideration and action to declare Bariatric Stretcher from EMS as surplus.**
  - c. **Consideration and action to renew Interlocal Agreement for Law Enforcement between Austin County and the cities of:**
    - i. **Bellville**
    - ii. **Sealy**
    - iii. **Wallis**
    - iv. **Town of San Felipe**
    - v. **and Sealy ISD.**
  - d. **Consideration and action to accept 2 special donations of \$4,200.00 ea. to the Austin County Precinct 2 per Local Government Code 81.032.**
  - e. **Consideration and action to approve Required Schooling Application for Brandy Robinson, Assistant District Attorney, held September 17-September 20, 2019 at Corpus Christi, Texas.**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reed, passed (3-0).*  
**Order #19-388**

- 31. Budgetary and Financial Claims – action as appropriate.**
  - a. Payment of Claims**

Total = \$554,624.21

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #19-389**

- b. Budget Amendments**
- c. County Auditor’s Review of Finances**

Per Billy Doherty (County Auditor), finances are good in the new fiscal year. There is about 10% of last fiscal year’s budget remaining which is roughly 1.8 million.

- d. County Treasurer**
  - i. Payroll and Escrow Report**
    - 1. 09.27.2019**
    - 2. 09.27.2019 late timesheet**
    - 3. 10.11.2019**

*Motion to Approve: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-390**

- ii. Investment Report Reconciled – 4<sup>th</sup> Quarter 2018-2019**

*Motion to Approve: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #19-391**

- 32. Written end-of-the month reports submitted by County Offices.**
  - a. District Court Criminal – September 2019**
  - b. District Court Civil – September 2019**
  - c. County Court – September 2019**
  - d. Justice of the Peace, Precinct 2 – September 2019**
  - e. Justice of the Peace, Precinct 3 – September 2019**
  - f. Constable, Precinct 2 – September 2019**
  - g. Texas Department of Motor Vehicles – September 2019**
  - h. Jail Population Report – September 2019**
  - i. Library System – September 2019**
  - j. On-Site Sewage Facility – September 2019**

*Motion to Accept: Commissioner Lamp, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #19-392**

- 33. Library System Annual Report 2018-2019**

*Motion to Accept: Commissioner Reed, 2<sup>nd</sup> Commissioner Rinn, passed (3-0).*  
**Order #19-393**



**34. Commissioners Court Inquiry.**

Billy Doherty (County Auditor) spoke with regard to TimeClock Plus.

Court recessed at 11:26 a.m.

Court reconvened at 11:49 a.m.

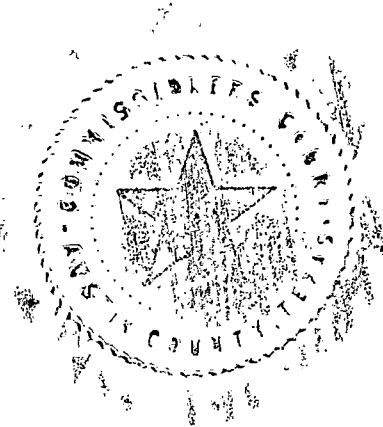
Court did a walk-thru of the Wendt Street building. Judge Lapham created a punch list to discuss with contractor.

*Motion to Adjourn: Commissioner Reed, 2<sup>nd</sup> Commissioner Lamp, passed (3-0).*  
**Order #19-394**

Court adjourned at 12:36 p.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS  
PROVIDED BY COMMISSIONERS COURT**

**I, Carrie Gregor, Austin County Clerk, attest to the minutes of the Commissioners  
Court proceedings for October 14, 2019.**



Date: October 18, 2019

Carrie Gregor

**Carrie Gregor, Austin County Clerk  
Clerk of Commissioners Court  
Austin County, Texas  
By: Andrea Cardenas, Deputy**

**FILED**

2019 OCT 18 AM 11:27