



ANDREA CARDENAS
AUSTIN COUNTY CLERK

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COMMISSIONERS COURT MINUTES

April 10, 2023 Austin County Commissioners Court met in the 2nd floor Courtroom at the Austin County Courthouse with the following present:

Tim Lapham, County Judge
Mark Lamp, Commissioner, Precinct 1
Robert "Bobby" Rinn, Commissioner, Precinct 2
Leroy Cerny, Commissioner, Precinct 3
Chip Reed, Commissioner, Precinct 4
Andrea Cardenas, County Clerk

9:00 A.M. OPENING
CALL TO ORDER
INVOCATION
PLEDGES OF ALLEGIANCE
ROLL CALL AND CERTIFICATION OF QUORUM

Remove item #7 from the agenda.

Adopt amended agenda.

Motion to Adopt: Commissioner Rinn, 2nd Commissioner Reed, passed (4-0).
Order #23-119

1. **Proclamations and Special Recognitions**
 - a. **Child Abuse Awareness and Prevention Month**

Motion to Proclaim: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #23-120

- b. **Autism Awareness Month**

Motion to Proclaim: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #23-121

2. Petitions or Requests from the Public.

Billy Doherty (County Auditor) informed Court there no responses for bids received for a new accounting firm to perform yearly audit of the County's financials. Will call around to request bids from accounting firms.

3. Discussion and action as appropriate regarding building projects and financing.

Per Commissioner Reed, scale is up and running. Port-a-Potty was delivered. Scale had been down since April/May 2019.

Per Commissioner Lamp, contacted Kenny Burns (Burns Architecture) for an update on permit for Bellville EMS station. No update at this time.

Per Commissioner Rinn, have been hauling dirt in Industry for EMS station. Waiting to dry out.

Per Commissioner Reed, scheduled to bore in and hook up sewer tomorrow in Wallis. Wednesday will start erecting building.

Per Judge Lapham, Thursday and Friday courthouse had no phone or internet. Industry I-Net got it up and running on Saturday. Also, there was a leak at the Justice Center as well. Burns Architect is aware. David Bartay (Goeke Construction) thinks it is occurring where the drains are located.

4. Discussion and action to authorize a one-time variance from Subdivision Regulations to subdivide a 3.589 tract into two 1.7945 acre tracts on Houston Ave, Pct. 3

Motion to Authorize: Commissioner Cerny, 2nd Commissioner Rinn, passed (4-0).
Order #23-122

5. Discussion and action to approve election contract between Austin County and the Town of San Felipe

Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (4-0).
Order #23-123

6. Consideration and action to approve purchase of property on Mill Creek Road for bridge replacement project.

Pay \$51,550 from 200 fund.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Reed, passed (4-0).
Order #23-124

8. Discussion and action to declare a CAT 950F Series 2-wheel loader as surplus, Pct. 4.

Item should say 4-wheel loader instead of 2-wheel loader. Will be sent to Switzer for auction.

*Motion to Declare: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #23-125*

9. Discussion regarding time keeping system and action as appropriate.

Commissioner Reed, Commissioner Rinn and Human Resources will work on policy for time keeping. Current time keeping system is set to go live May 5th. Sheriff asked for a digital timesheet.

Per Stacie Dewald (HR Director), employee needs to enter time on timesheet.

No action.

10. Discussion regarding Adult Probation Copier and action as appropriate.

No action.

11. CONSENT AGENDA - Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.

- a. **Consideration and action to accept the following Donation(s) to Knox Memorial Library for summer reading program.**
 - i. **\$1,000.00 - Rick or Dora Martinez Integrity Insurance Agency**
 - ii. **\$75.00 - First National Bank of Bellville**
 - iii. **\$500.00 - American Legion Post 200 Wallis (Bingo Acct)**
 - iv. **\$1,000.00 - E&J Concrete, LLC**
 - v. **\$100.00 - Sea Line Manufacturing Co., Inc.**
 - vi. **\$25.00 - Stockton Chemical, Inc.**
 - vii. **\$100.00 - Pavlik Construction Services, Inc.**
 - viii. **\$200.00 - Sealy Concrete, Inc.**
 - ix. **\$200.00 - Drymala Trees, Inc.**
 - x. **\$200.00 - Mary Ella Diggs**
 - xi. **\$200.00 - Houston Aztec Flooring, Inc.**
- b. **Approval of Minutes**
 - i. **February 27, 2023**
 - ii. **February 27, 2023 EMS Workshop**
 - iii. **February 27, 2023 Joint with Sealy**

- c. **Consideration and action to approve 30 day extension request of 32 vacation hours for a DA employee.**

Motion to Approve: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #23-126

- 12. **Budgetary and Financial Claims - action as appropriate.**
 - a. **Payment of Claims**

Add Right-of-Way – \$51,150 and Greeley's Tree Service – \$4,148.15 pay from 101-115 repair and replacements. Total = \$389,302.93.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (4-0).
Order #23-127

- b. **Fund Transfers**

Funded by GLO grant for \$19,250 – Doucet, \$223,300.38 – Wilson Engineering, \$21,967.94 – Early Bills, \$500,000 – Payments from OEBT account, regular bills – \$313,036.84, and Greeley's Tree Service – \$4,148.15.

Motion to Approve: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).
Order #23-128

- c. **Budget Amendments**
- d. **County Auditor's Review of finances**
- e. **County Treasurer**
 - i. **Payroll and Escrow Report**
 - 1. **04.06.2023**

Motion to Approve: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #23-129

- 13. **Written end-of-the month reports submitted by County Offices.**
 - i. **Justice of the Peace, Pct. 3 - March 2023**
 - ii. **Justice of the Peace, Pct.4 - March 2023**
 - iii. **Constable James Clark, Pct. 4 - February & March 2023**
 - iv. **Constable Dave Schulz, Pct. 2 - March 2023**
 - v. **Jail Population - March 2023**
 - vi. **OSSF - March 2023**
 - vii. **Library - March 2023**

Motion to Accept: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).
Order #23-130

14. Commissioners Court Inquiry.

Per Judge Lapham, gas leak at Justice Center is fixed. Billing error from City is fixed as well.

Per Commissioner Lamp, need to get specs for a hot oil truck. Need to get numbers together to purchase at budget time.

Motion to Adjourn: Commissioner Lamp, 2nd Commissioner Reed, passed (4-0).

Order #23-131

Court adjourned at 10:11 a.m.

ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY COMMISSIONERS COURT

I, Andrea Cardenas, Austin County Clerk, attest to the minutes of the Commissioners Court proceedings for April 10, 2023.



Date: April 24, 2023

Andrea Cardenas

**Andrea Cardenas, Austin County Clerk
Clerk of Commissioners Court
Austin County, Texas**

FILED

2023 APR 24 PM 12:09

Andrea Cardenas
**COUNTY CLERK
AUSTIN COUNTY, TEXAS**