



CARRIE GREGOR
AUSTIN COUNTY CLERK

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COMMISSIONERS COURT MINUTES

April 11, 2022 Austin County Commissioners Court met in the Basement Meeting Room at the Austin County Courthouse with the following present:

Tim Lapham, County Judge
Mark Lamp, Commissioner, Precinct 1
Robert "Bobby" Rinn, Commissioner, Precinct 2
Leroy Cerny, Commissioner, Precinct 3
Chip Reed, Commissioner, Precinct 4
Andrea Cardenas, Deputy County Clerk

9:00 A.M. OPENING
CALL TO ORDER
INVOCATION
PLEDGES OF ALLEGIANCE
ROLL CALL AND CERTIFICATION OF QUORUM

Remove item #11.

Motion to Approve: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #22-135

1. **Proclamations and Special Recognitions**
 - a. **Child Abuse Awareness and Prevention**

Motion to Approve: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).
Order #22-136

2. **Public Hearing regarding installation of stop signs at Florence Street and Barbara Street, Wallis.**

Public Hearing opened at 9:11 a.m.

Commissioner Reed stated he is surprised there isn't a stop sign.

Public Hearing closed at 9:11 a.m.

3. **Petitions or Requests from the Public.**

4. Discussion and action as appropriate regarding building projects and financing.

Commissioner Lamp presented bids from FSC Pavement Marking for fencing to secure areas around Justice Center for \$28,888. County will pay company directly from construction.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Cerny, passed (4-0).
Order #22-137

Commissioner Lamp presented bid from FSC Pavement Marking for \$1,734.84 to restripe Wendt Street Building parking lot.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (4-0).
Order #22-138

Judge Lapham presented an estimate from Quill for one small 2 drawer vertical file cabinet for \$111.59 and five 4-drawer lateral file cabinets for \$3,743.95 for Adult Probation. Since Adult Probation will be in a building with other offices, they need locking cabinets. District Attorney's Office has filing cabinets they could have, but not sure they are the right size.

Per Billy Doherty, will check prices with Cravens.

Commissioner Lamp asked if Adult Probation could move last, to determine if the filing cabinets from District Attorney's Office could be used by Adult Probation. Check if Adult Probation can find some funds from their department.

Per Judge Lapham, will order small filing cabinet for them.

Commissioner Reed asked if there was a game plan for the move. Per Judge Lapham, Juvenile Probation will move to the third floor with small court room. Judge Lapham's office will remain where it is. Treasurer and Auditor moving into County Clerk's Office. Shannon moving to glass side of the clerk's office. Once everyone has moved, the elevator can be worked on. It will take about 2 months. Second floor will be vacant for the time being. Will use second floor court room for Commissioners Court.

Commissioner Reed asked about cleaning staff for Justice Center. Per Judge Lapham, Ofelia and Reyna will clean the Courthouse, Justice Center and building across the street. Will get someone part-time to clean buildings in Sealy and Wallis.

5. Discussion and action as appropriate regarding road construction projects.

Commissioner Rinn, continuing with routine maintenance.

Commissioner Cerny, doing routine maintenance.

Commissioner Reed, doing routine maintenance.

Commissioner Lamp, doing routine maintenance.

6. Consideration and action to accept Gift Deed of property on Kulow Rd, Pct. 3 from Victor & Patricia Zaloom.

Motion to Accept: Commissioner Cerny, 2nd Commissioner Rinn, passed (4-0).
Order #22-139

7. Discussion and action to schedule Public Hearing for May 9, 2022 regarding Countywide Voting

Per Kim Rinn, required to hold a Public Hearing after election.

Motion to Schedule: Commissioner Cerny, 2nd Commissioner Reed, passed (4-0).
Order #22-140

8. Discussion regarding Financial Audit Services Proposals and action as appropriate

Per Billy Doherty (County Auditor), two bids were received from Beyer & Co. and Pattillo, Brown & Hill.

Approve Beyer & Co. for three years.

Motion to Approve: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).
Order #22-141

9. Discussion regarding Agrilife Secretary starting pay and action as appropriate.

Per Michelle Wright (Agri-Life), want to hire someone at \$14.00 instead of entry level pay.

Motion to Approve: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #22-142

10. Discussion regarding restroom trailer, used during construction, and action as appropriate.

Declare restroom trailer as surplus.

Motion to Declare: Commissioner Cerny, 2nd Commissioner Rinn, passed (4-0).
Order #22-143

12. Discussion and action as appropriate regarding Interlocal Agreement for D.P.S. Crime Lab Services.

Per Jesse Skinner (Assistant District Attorney), will have a dedicated tech to test drugs. Per Brandy Robinson (Assistant District Attorney), this will streamline the testing wait time and

help move cases faster through the Court system. Pay \$13,655.03 for the first year. Per Billy Doherty (County Auditor), will pay from contingent trial costs

Motion to Approve: Commissioner Cerny, 2nd Commissioner Lamp, passed (4-0).
Order #22-144

13. Discussion and action regarding salary to non-salary budget transfer request from Sheriff's Office regarding additional security personnel.

Move \$50,000 from 101-51104-114 to 101-54999-113.

Motion to Approve: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #22-145

14. Consideration and action to authorize a variance from Subdivision Regulations regarding utility easements - Creekmore Meadows Subdivision.

Motion to Authorize: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #22-146

15. Discussion and action to approve Preliminary Plat for Creekmore Meadows Subdivision.

Motion to Approve: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).
Order #22-147

16. Consideration to accept executed Interlocal Agreement between Brazos ISD and Pct. 4.

Motion to Accept: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).
Order #22-148

17. Discussion regarding eminent domain information and action as appropriate

Commissioner Lamp contacted TAC about eminent domain. Has been working on a bridge project for two years. One party backed out. Will need to gather information about what can be done.

No action.

18. Discussion regarding culvert permit application and action as appropriate.

No action.

19. **Consideration and action to authorize a one-time variance from Subdivision Regulations to divide a 1.25 acre tract from a 3.00 tract on Borgel Road, Precinct 3.**

*Motion to Authorize: Commissioner Cerny, 2nd Commissioner Reed, passed (4-0).
Order #22-149*

20. **Discussion regarding UKG Payroll Software Contract and action as appropriate.**

Per Billy Doherty (County Auditor), Jesse Skinner (Assistant District Attorney) to review the contract. Confirmed paying UKG, not OpenGov.

*Motion to Approve: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).
Order #22-150*

21. **Discussion and action regarding posting of notice of meetings of Austin County Commissioner's Court.**

Per Judge Lapham, Dianna (County Judge's Assistant) reached out to Jim Allison (Allison, Bass & Magee) to inquire if she or Judge could forego the process of having the County Clerk's office date/time stamp and sign the Commissioners' Court agenda before posting.

No action.

22. **CONSENT AGENDA- Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**
- a. **Approval of Minutes**
 - i. **March 28, 2022**
 - b. **Consideration and action to approve Right of Way installation by Industry Telephone Company on Shunka Road, Pct. 2**
 - c. **Consideration and action to approve Right of Way installation by Industry Telephone Company on New Bremen Road, Pct. 2**
 - d. **Consideration and action to approve required schooling applications for Kim Rinn, Tax Assessor Collector to be held June 11 - 16, 2022 at Amarillo, Texas**
 - e. **Consideration and action to authorize a Temporary Access Agreement between Maha Sultan and Austin County, Pct. 4.**

Approve b – e.

*Motion to Approve: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #22-151*

Per Commissioner Cerny, correction to March 28, 2022 minutes. Agenda item #4, second paragraph, second sentence should be Beams came in instead of Bids came in.

Approve minutes with correction.

*Motion to Approve: Commissioner Cerny, 2nd Commissioner Reed, passed (4-0).
Order #22-152*

23. Budgetary and Financial Claims - action as appropriate.
a. Payment of Claims

Early bills = \$16,734.88. Regular bills = \$393,545.51.

*Motion to Approve: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).
Order #22-153*

b. Fund Transfers

*Motion to Approve: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #22-154*

c. Budget Amendments

Amendment #40.

*Motion to Approve: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #22-155*

d. County Auditor's Review of finances

Per Billy Doherty (County Auditor), budget at 52%.

e. County Treasurer
i. Monthly Report - March 2022

*Motion to Approve: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).
Order #22-156*

ii. Payroll and Escrow Report Payroll & Escrow Report
1. 04.08.2022

*Motion to Approve: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #22-157*

24. Written end-of-the month reports submitted by County Offices.
a. Constable, Pct. 1 - March 2022
b. Justice of the Peace, Pct. 2, Pct.3, Pct. 4 - March 2022
c. Jail Population - March 2022
d. OSSF - March 2022
e. DMV - March 2022

- f. Library - March 2022
- g. Agrilife - February 2022

*Motion to Accept: Commissioner Cerny, 2nd Commissioner Reed, passed (4-0).
Order #22-158*

Court recessed at 10:50 a.m.

25. EXECUTIVE SESSION

A closed meeting will be held concerning the following items

- a. Real Estate Matter
- b. Real Estate Matter

Court reconvened at 11:56 a.m.

26. Action as appropriate on Executive Session.

Approve Lease Agreement between Wayne Lessmann and Austin County.

*Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (4-0).
Order #22-159*

Approve purchase of land drainage easement in Precinct 4.

*Motion to Approve: Commissioner Reed, 2nd Commissioner Cerny, passed (4-0).
Order #22-160*

27. Commissioners Court Inquiry.

*Motion to Adjourn: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #22-161*

Court adjourned at 11:56 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY
COMMISSIONERS COURT**

**I, Carrie Gregor, Austin County Clerk, attest to the minutes of the Commissioners
Court proceedings for April 11, 2022.**



Date: April 21, 2022

Carrie Gregor
Carrie Gregor, Austin County Clerk
Clerk of Commissioners Court
Austin County, Texas
By: Andrea Cardenas, Deputy

FILED

2022 APR 21 PH 3:52

Carrie Gregor
COUNTY CLERK
AUSTIN COUNTY, TEXAS